

School Board Agenda Item CC-9
November 3, 2015

Executive Summary

Proposed Revised Job Description for the Facilities Serviceperson Position

Background: This item is being recommended for School Board approval to meet requirements for the revised job description.

Position Title: Facilities Serviceperson

Division/Department: Chief Facilities Officer

Pay Grade: N/A **Range:** \$11.99/Hr.-\$18.81/Hr. **Point Range:** N/A

Salary Schedule: 2014-2015 FOPE Facilities Serviceperson Salary Schedule

Recommended Policy Status: Non-Chart Job Description - **First** Reading

Rationale: Revisions to the job description for the Facilities Serviceperson position are recommended to correct outdated language and to better align the job description with the needs of the department. In order to enhance the requirements associated with the position, the updated job description now requires that incumbents must complete job-related training programs within the probationary period. The revisions are needed to ensure alignment with the Federation of Public Employees (FOPE) Collective Bargaining Agreement.

Prior to the recommendation to the School Board for approval, the appropriate representatives from the Federation of Public Employees (FOPE) were provided a copy of the job description for review. Additionally, no negative feedback was received prior to submission of this document for approval.

Cost: There is no additional financial impact to the District.