

School Board Agenda Item CC-16  
November 3, 2015

**Executive Summary**

Proposed Revised Job Description for the Electronic Technician - Computers Position

**Background:** This item is being recommended for School Board approval to meet requirements for the revised job description.

**Position Title:** Electronic Technician - Computers

**Division/Department:** Chief Information Officer

**Pay Grade:** N/A      **Range:** \$25.87/Hr.-\$31.26/Hr.      **Point Range:** N/A

**Salary Schedule:** 2014-2015 FOPE Maintenance & Operations Trades Salary Schedule

**Recommended Policy Status:** Non-Chart Job Description - **First** Reading

**Rationale:** Revisions to the job description Electronic Technician - Computers are recommended in order to better align the job description with the needs of the department. The current job description contains language in the Additional Qualifications Section specifying pre-employment drug and alcohol testing as a requirement for the job. This position does not require a commercial driver's license since the vehicles utilized by incumbents in this position do not exceed 26,000 pounds in gross weight, (pre-employment drug and alcohol testing is therefore not required).

Prior to the recommendation to the School Board for approval, the appropriate representatives from the Federation of Public Employees (FOPE) were provided a copy of the job description for review. Additionally, no negative feedback was received prior to submission of this document for approval.

**Cost:** There is no additional financial impact to the District.