



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

JOB DESCRIPTION

POSITION TITLE:	Electronic Technician; <u>Journey person BECON</u> ITV
CONTRACT YEAR:	Twelve Months
PAY GRADE:	TC1301
BARGAINING UNIT:	FOPE

QUALIFICATIONS

EDUCATION: Standard high school diploma or satisfactory completion of an approved General Educational Development (GED) Testing Program and at least one (1) year of post-secondary training in theory and practice of television electronics.

EXPERIENCE: A minimum of At least five (5) ~~six (6)~~ years recent professional experience in electronic repair of televisions, receivers, LCD Projectors, DVDs, VCRs, cameras and camcorders, MATV systems, and other related equipment. Also some experience with cable/IPTV set top boxes and computer equipment is preferred.

ADDITIONAL QUALIFICATIONS

REQUIRED: Possess the ability to effect repairs from drawings or sketches. Must have the ability to use all power and hand tools associated with the trade and perform tasks with little or no supervision. Experience with digital (QAM) RF as well as IP/Ethernet data video transport methods and deployments. Must have thorough knowledge of electronics and related equipment and be able to determine the proper material for each job. Ability to work effectively from ladders, bucket trucks, and on antenna towers in excess of sixty feet above ground level, with due regard to safety for self and others. Must be able to follow written and/or oral instructions, ~~and be a~~ able to work well with others. Must have the ability to assume responsibility and effect repairs/complete tasks without assistance. Must have a proper Florida commercial driver's license with endorsements compatible with the assigned duties of

The School Board of Broward County, Florida. This position will include pre-employment drug and alcohol testing.

PREFERRED: Familiar with installation and repair of Coax, CATS, and Fiber cabling technologies preferred. Bilingual skills are preferred.

REPORTS TO: ~~Television~~ School Services ~~Engineering~~ Manager II

SUPERVISION: This position does not have supervisory responsibilities.

POSITION GOAL: To repair and maintain existing equipment and future IPTV video hardware and electronics including researching, repairing and clearing of work orders. in operable condition, ITV and related electronic equipment used in the Broward County School District.

ESSENTIAL PERFORMANCE RESPONSIBILITIES:

The Electronic Technician; Journeyperson BECON ~~ITV~~ shall: carry out the performance responsibilities listed below.

1. Rreview and process work orders, ~~job tags, verbal complaints and other sources of information for electronic equipment and take appropriate course of action for repairs. to determine the nature of malfunctions and procedural requirements.~~
2. Aalyze, diagnose and repair malfunctions in television receivers, DVDs/VCRs players, LCD projectors, cameras and camcorders, MATV systems and related equipment.
3. Prepare and maintain records on equipment serviced.
4. Aadvise users ~~of equipment~~ about proper operation and safety of electronic equipment. ~~provide suggestions to enhance results.~~
5. ~~B~~be responsible for the work of apprentices and laborers as assigned.
5. 6. Iinform supervisor of needed supplies.
6. 7. Participate, successfully, in the training programs offered to increase the individual's skills and proficiency related to the assignments.
7. 8. Operate School Board owned vehicle in a safe manner and assume responsibility for all supplies and equipment on the vehicle.
8. 9. Complete all projects in a competent professional workmanlike manner and ensure proper recording of time and materials.
9. 10. Perform all duties which require extensive physical effort such as climbing, lifting of over 25 up to 60 pounds, pulling, etc.
10. 11. Rreview current developments, literature and technical sources of information related to job responsibility.
11. 12. Ensure adherence to ~~good~~ safety rules and procedures.
12. 13. Perform other duties as assigned by the ~~Television~~ School Services ~~Engineering~~ Manager II.
13. 14. Follow federal and state laws, as well as School Board policies.

SIGNIFICANT CONTACTS – frequency, contact, purpose, and desired end result:

Frequent interaction with representatives of governmental agencies, schools, and District administrators and staff to ensure proper housing for educational programs and services for Broward County Public Schools.

PHYSICAL REQUIREMENTS:

Medium work: Exerting up to 60 pounds of force occasionally, and/or up to 25 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan.
Length of the work year and hours of employment shall be those established by the School Board.

FLSA OVERTIME CATEGORY:

The job is not exempt from the overtime provisions of the Fair Labor Standards Act.

EVALUATION:

Performance will be evaluated in accordance with Board Policy.

Revised: 4/20/93 &

Adopted: 5/4/93

Board Adopted: 12/16/03

Revised: 12/21/06