

School Board Agenda Item CC-14  
November 3, 2015

**Executive Summary**

Proposed Revised Job Description for the Security Specialist Position

**Background:** This item is being recommended for School Board approval to meet requirements for the revised job descriptions.

**Position Title:** Security Specialist

**Division/Department:** Chief of Staff

**Pay Grade:** N/A     **Range:** \$25.80/Hr.-\$29.91/Hr.     **Point Range:** N/A

**Salary Schedule:** 2014-2015 FOPE Security Specialist and Campus Monitor Salary Schedule

**Recommended Policy Status:** Non-Chart Job Description - **First** Reading

**Rationale:** Revisions to the job description for the Security Specialist position are recommended in order to better align the job description with the needs of the department. The Additional Requirements Section was included and the job description now requires completion of annual District-required in-service training. The revisions also ensures consistency with contractual requirements of the Federation of Public Employees (FOPE) Collective Bargaining Agreement.

Prior to the recommendation to the School Board for approval, the appropriate representatives from the Federation of Public Employees (FOPE) were provided a copy of the job description for review. Additionally, no negative feedback was received prior to submission of this document for approval.

**Cost:** There is no additional financial impact to the District.