

School Board Agenda Item CC-12  
November 3, 2015

**Executive Summary**

Proposed Revised Job Description for the School Site Repairperson Position

**Background:** This item is being recommended for School Board approval to meet requirements for the revised job description.

**Position Title:** School Site Repairperson

**Division/Department:** Chief Facilities Officer

**Pay Grade:** N/A     **Range:** \$16.26/Hr.-\$24.80/Hr.     **Point Range:** N/A

**Salary Schedule:** 2014-2015 FOPE Facilities Serviceperson Salary Schedule

**Recommended Policy Status:** Non-Chart Job Description - **First** Reading

**Rationale:** Revisions to the job description for School Site Repairperson are recommended to correct outdated language and to better align the job description with the needs of the department. In order to enhance the requirements associated with the position, the updated job description now states that the incumbent must complete job related training programs prior to applying for the position. The revisions are needed to ensure alignment with the Federation of Public Employees (FOPE) Collective Bargaining Agreement.

Prior to the recommendation to the School Board for approval, the appropriate representatives from the Federation of Public Employees (FOPE) were provided a copy of the job description for review. No negative feedback was received prior to submission of this document for approval.

**Cost:** There is no additional financial impact to the District.