

School Board Agenda Item CC-10
November 3, 2015

Executive Summary

Proposed Revised Job Description for the Facilities Serviceperson and Grounds Maintenance Position

Background: This item is being recommended for School Board approval to meet requirements for the revised job description.

Position Title: Facilities Serviceperson and Grounds Maintenance

Division/Department: Chief Facilities Officer

Pay Grade: N/A **Range:** \$15.09/Hr.-\$20.71/Hr. **Point Range:** N/A

Salary Schedule: 2014-2015 FOPE Facilities Serviceperson Salary Schedule

Recommended Policy Status: Non-Chart Job Description - **First** Reading

Rationale: Revisions to the job description for the Facilities Serviceperson and Grounds Maintenance Position are recommended to correct outdated language and to better align the job description with the needs of the department. In order to enhance the requirements associated with the position, the job description now states that the incumbent must complete job-related training programs within the probationary period of employment. The revisions are needed to ensure alignment with the Federation of Public Employees (FOPE) Collective Bargaining Agreement.

Prior to recommendation to the School Board for approval, the appropriate representatives from the Federation of Public Employees (FOPE) were provided a copy of the job description for review. Additionally, no negative feedback was received prior to submission of this document for approval.

Cost: There is no additional financial impact to the District.