

Approved in Open Board Meeting October 6, 2015  
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
OFFICE OF THE SUPERINTENDENT

July 28, 2015  
Tuesday, 10:15 a.m.

**MINUTES OF REGULAR MEETING**

The School Board of Broward County, Florida, met in regular session at 10:24 a.m., Tuesday, July 28, 2015, in the Board Room of the Kathleen C. Wright Administrative Center, 600 Southeast Third Avenue, Fort Lauderdale, Florida. Present were: Donna P. Korn, Chair; Dr. Rosalind Osgood, Vice Chair; Members Robin Bartleman, Heather P. Brinkworth (via teleconference), Abby M. Freedman, Patricia Good, Laurie Rich Levinson, Ann Murray, Nora Rupert; Robert W. Runcie, Superintendent; and J. Paul Carland, II, Esq.

**Call to Order** The Chair called the meeting to order and led the Pledge of Allegiance to the Flag of the United States of America.

Mrs. Good asked for a moment of silence for Sergio Ambros, Coach, West Broward High School.

**Minutes**

June 23, 2015 - Expulsions

**Close Agenda** Upon motion by Mrs. Rupert, seconded by Mrs. Good and carried, the Agenda was approved and declared closed. Ms. Murray had not assumed her seat on the dais. (8-0 vote)

**Special Presentations**

• **Proclamation Honoring William "Bill" Julian**

This recognition may be viewed in their entirety at:

<http://www.browardschools.com/School-Board/Special-Presentations>

**Council/Committee Reports** The following reports were presented:

- Broward County Association of Student Councils and Student Advisor to the Board  
Alexandria Khan, Student Advisor  
Isaac Weiser, Alternate Student Advisor
- Facilities Task Force - Nathalie Lynch-Walsh

A discussion from the Board ensued. Staff was requested to send out a memorandum to the various committees regarding an upcoming scheduled workshop. The committee members and Chairs would have to provide an update at this workshop on their bylaws, committee structure, and their goals and objectives.

Staff was also asked to bring Policy 1.7, School Board-Established Advisory Committees and Appointments of a School Board Member Representative(s) To Such Committee(s), forward as a topic of conversation and to have a broader discussion about enforcement. The Board directed staff to bring forward the responses from Chairs indicating they did not want to meet.

These reports may be viewed in their entirety at:

<https://becon223.eduvision.tv/Default.aspx?q=d0F7qPKKlcfmtjfULqo9AQ%3d%3d>  
(Click on School Board Meeting 7-28-15.)

### **Speakers**

Nathalie Lynch-Walsh  
Ernestine Price

Rebecca Dahl  
Michael Sirbola

Heather Hall

**Consent Agenda** Following identification of those items Board Members and members of the public indicated they would like considered separately, motion was made by Dr. Osgood, seconded by Mrs. Rupert and carried, to approve the Consent Agenda for the remaining items (**identified by \***). (9-0 vote)

## **CONSENT ITEMS**

### **A. RESOLUTIONS**

### **B. BOARD MEMBERS**

### **E. OFFICE OF STRATEGY & OPERATIONS**

#### **\*E-1. Pre-Qualification of Contractors - Superintendent's Recommendations Regarding Pre-Qualification Certification (Approved)**

Approved the recommendation by the Superintendent indicated in the Superintendent Recommendations - Tracking Report.

The Pre-Qualification Application process is in accordance with State Requirements for Educational Facilities, F.S.1013.46, and Board Policies 7003 and 7003.1. This item approves recommendations by the Superintendent of Schools as set forth in the Superintendent Recommendations - Tracking Report. Further explanation is provided in the Executive Summary. The Qualification Selection Evaluation Committee (QSEC) convened on July 1, 2015, to review staff's recommendations concerning pre-qualification applications. Upon review of staff's recommendations, QSEC makes the recommendations to the Superintendent indicated in Superintendent Recommendations - Tracking Report.

Contractor Pre-Qualification Staff Application Review Executive Summaries are available online at:  
<http://www.broward.k12.fl.us/supply/docs/contracts/PreQual-070115.pdf>

There is no financial impact to the District.

**\*E-2. Recommendation to Reject All Bids - 16-015R - High Capacity Air Conditioning Filters (Approved)**

Approved the recommendation to reject all bids for the above contract.

The School Board of Broward County, Florida, received five (5) bids in response to ITB 16-015R for High Capacity Air Conditioning Filters. The District received a bid protest where the vendor noticed an error in the specifications. After a thorough review, staff agreed with the error; therefore, all bids will be rejected and the solicitation will be rebid with revised specifications. For continuity of product, the Procurement & Warehousing Services' staff will continue to obtain quotes for the purchase of air conditioning filters.

There is no financial impact to the District.

**E-3. Termination of Bid - 15-104B - Hand Sanitizer Foam with Dispenser and Stand (Approved)**

Motion was made by Dr. Osgood, seconded by Mrs. Rupert and carried, to approve the termination of Bid 15-104B - Hand Sanitizer Foam with Dispenser and Stand. Bid Term: March 18, 2015, through June 30, 2018, 3 Years, 3 Months; User Department: Various Locations; Award Amount: \$50,000; Awarded Vendor(s): Dade Paper and Bag Co.; M/WBE Vendor(s): None. (9-0 vote)

This agenda item requests approval to terminate the bid with Dade Paper and Bag Company. Dade Paper and Bag Co. indicated that they had made an error in pricing and could not complete the work. Pursuant to Section 3, General Conditions 57, of 15-104B, Hand Sanitizer Foam with Dispenser and Stand, "This contract award may be terminated with or without cause by SBBC during the term hereof upon thirty (30) days written notice to the other parties of its desire to terminate this Bid." The recommendation to award the new Bid 16-026B, Hand Sanitizer Foam with Dispenser and Stand, was presented as a Post Approval (7-20-2015).

**See Supporting Docs for continuation of Summary Explanation and Background.**

A copy of the bid documents are available online at:  
<http://www.broward.k12.fl.us/supply/agenda/15-104B-Hand-Sanitizer.pdf>

There is no financial impact to the District.

Mrs. Rupert was alarmed that a letter went out dated June 20, 2015, stating the termination and that it was already approved by the Board. A second letter went out to correct it on July 27, 2015.

Ruby Crenshaw, Director, Procurement & Warehousing Services, stated the original letter had a typographical error and was resent showing the termination date was today's date, July 28, 2015.

Mrs. Rupert appreciated the date was corrected, but her discomfort was that it was a post-script and the Board is not a post-script. It should have never been sent in the first place.

Mrs. Rich Levinson referred to the backup, in particular the March 11, 2015 memorandum to the Board. The Request for Proposal (RFP) had a different number for the \$50,000 and the memorandum dated July 20, 2015, had an amount of \$110,500. She asked staff to explain.

Ms. Crenshaw replied the item for March was sent to the Board as a post-Board approval for \$50,000. The vendor came back and said they could not hold the prices. Staff had to terminate that bid and subsequently went out for a new bid. The new bid awarded is a new bid number.

Mrs. Rich Levinson stated the cost was more than double the first bid.

Ms. Crenshaw responded the vendor had priced the product incorrectly the first time and that was why the amount was substantially more in the memorandum dated July 20, 2015. She said it was consistent in price with the other vendors.

Mrs. Rich Levinson commented this was the first time while on the Board she had seen an item where a vendor had an error in their bid and were now terminating it. They should be responsible for delivering those goods at that price when they make a bid.

Ms. Crenshaw explained this was not the first time this had happened. They sent a letter stating they could not fulfill the agreement at the lower price and withdrew their bid. They did not bid on the new bid that came out.

Mrs. Rich Levinson remarked her question was on the procedure. She asked when there is a bid and someone who bids on it is awarded the bid, would the District terminate the bid because the vendor stated they could not pay. If so, how could that happen if there was a contract.

Ms. Crenshaw stated that was true; however, the vendor said they could not honor the price and asked to be withdrawn from the bid.

Mr. Carland responded there could be a cause of action and they could state there was an impossibility to pay. It would depend if it were a substantial difference but he would have to review it for more information.

Mrs. Rich Levinson asked if this was a normal, standard procedure the District followed in terminating an agreement.

Mr. Carland said not necessarily, it would depend on the circumstances. The contract may just need amending.

Mrs. Rich Levinson was not interested in amending. When she was in sales and bid on a contract, that was the amount she had to pay.

Ms. Korn referred to the emails in the backup and said it appeared the amount quoted was only half of the price of what they wanted.

Mrs. Rich Levinson responded the amount was not half and that the email indicated they wanted \$1.00 more from \$22.38 to \$23.38. The point is if there is a contract that someone bids on, they are responsible to pay. She asked if staff was implying that the District does not hold them responsible and just terminates a contract if the vendor cannot pay.

Ms. Korn asked staff if it were a gross error or was the vendor just trying to receive an additional \$1.00.

Ms. Crenshaw said the case size was a smaller quantity than what was needed.

Mrs. Rich Levinson did not agree with how this transpired. It is not how she has ever done business and would not be voting that way. She would also like to ensure soap and hand sanitizer foams are refilled on a regular basis in all schools.

Mr. Runcie acknowledged her request and stated it was a custodial/maintenance issue that would need to be handled through the schools.

A vote was taken on the item.

**\*E-4. First Amendment to Agreement - 14-067E - Professional Development Management Software System and Services (Approved)**

Approved the First Amendment to Agreement for the above contract.  
Contract Term: May 6, 2014, through June 30, 2018, 4 Years, 1 Month; User Department: Office of Talent Development; Original Award Amount: \$1,377,000; Awarded Vendor(s): Frontline Technologies Group, LLC; M/WBE Vendor(s): None.

The School Board of Broward County, Florida, received six (6) proposals for 14-067E - Professional Development Management Software System and Services. This RFP provides a Professional Development Management Software System to manage, track, and outline professional development opportunities via a comprehensive single, sign-on system.

A copy of the RFP documents are available online at:  
<http://www.broward.k12.fl.us/supply/agenda/14-067E-Professional-Devlpmt-Mgnt-Software-Sys.pdf>

**See Supporting Docs for continuation of Summary Explanation and Background.**

The First Amendment to Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

There is no financial impact to the District.

**\*E-5. RFP Renewal - RFP 13-010V - Voluntary Supplemental Insurance Plans/Programs for School Board Employees (Approved)**

Approved the first renewal for the above RFP. Contract Term: January 1, 2016, through December 31, 2016, 1 Year; User Department: Benefits & Employment Services; Awarded Amount None; Awarded Vendor(s): 2; M/WBE Vendor(s): None.

The School Board of Broward County, Florida, received fifteen (15) proposals for RFP 13-010V - Voluntary Supplemental Insurance Plans/Programs for School Board Employees. The term of this contract was from January 1, 2013, through December 31, 2015, with two additional one (1) year renewals. On October 16, 2012, RFP 13-010V was awarded to the following carriers: Texas Life Insurance Company for voluntary permanent life and Washington National Insurance Company for accident plan and cancer/critical illness.

This request is to renew the contract for an additional year (January 1, 2016, through December 31, 2016).

Copies of the RFP documents are available online at:  
<http://www.broward.k12.fl.us/supply/agenda/13-010V-Voluntary-Supplemental-Ins-Plans.pdf>

Amendments to the agreements have been reviewed and approved as to form and legal content by the Office of the General Counsel.

There is no financial impact to the District. Funds will be paid by the School Board Employees who choose to elect these plans.

**F. OFFICE OF ACADEMICS**

**F-1. Continuation of Agreement between The School Board of Broward County (SBBC), Florida and The Children's Diagnostic & Treatment Center (CDTC) Inc. (Approved)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to approve the continuation of Agreement between SBBC and CDTC, Inc., regarding community referrals to Early Steps Program (IDEA Part C). (9-0 vote)

The Individuals with Disabilities Act (IDEA) Part C is a federal legislation for infants and toddlers, ages birth through two. CDTC is the lead agency for implementing the Early Steps Program In Broward County. IDEA Part B applies to school age children with disabilities, ages three through twenty- one. SBBC is the lead agency implementing the Part B Program. This interagency agreement continues the collaborative partnership to ensure that Florida Diagnostic & Learning Resources (FDLRS)/Child Find will continue to function as the entry point for community referrals to CDTC Early Steps Program.

The agreement facilitates and ensures a smooth transition process for children exiting the Part C Program and entering the district's Part B services by the age of three years as mandated by IDEA.

The agreement has been reviewed and approved as to form and legal content by the Office of General Counsel.

There is no financial impact to the District.

Mrs. Good noticed the language on the other contracts stated the contract would commence upon execution, but she did not see the language on this item, dated prior to this meeting. She referenced page 2, 1.02-Term of Agreement, where it states ...to commence July 1, 2015.... In addition, why was July 1, 2015 entered if this meeting was already beyond that date.

Sonja Clay, Director, Exceptional Student Education, replied their contracts run from July to June. This contract was submitted after the July 1<sup>st</sup> date.

Mrs. Good said she understood; however, it had been mentioned in previous meetings that agreements that come before the Board cannot have a commencement date prior to Board action. This contract had expired 28 days ago.

Ms. Korn commented that many staff employees had been with the District for a long time and knew how imperative this is, but there were a few new staff members that do not realize how critical this timing is for approval. This used to be a practice with other Boards, but this Board will not accept it. Staff needs to know when contracts come before the Board they should not commence prior to the meeting or on the day of the meeting, but after.

Daniel Gohl, Chief Academics Officer, acknowledged the Board was correct and advised them no services had been provided in the 28 days lapse in service. He said he would ensure the date on the contract is after the Board approves it.

Mrs. Bartleman asked if the birth through two years of age had not received services.

Ms. Clay responded they would use Child Find Services; however, in this case they did not have to use the services.

The Chair received input from the audience.

A vote was taken on the item.

**\*F-2. Agreement between Broward College and The School Board of Broward County, Florida (Approved)**

Approved the Agreement between Broward College and The School Board of Broward County, Florida, to enter into a Collegiate High School Agreement.

As required by Florida Statute (F.S. 1007.273), Broward College and The School Board of Broward County, Florida, must enter into a Collegiate High School Agreement to provide a rigorous collegiate academic program for serious high school students, who have the discipline required of a college campus and collegiate study. Students attend the high school full time, for their junior and senior years, simultaneously completing the remaining high school diploma requirements and AA Degree requirements. For additional information, please see the Executive Summary.

This agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

There is no additional financial impact to the District.

**\*F-3. Continuation of Interagency Agreement with The School Board of Broward County, Florida, The Department of Juvenile Justice, Circuit Seventeen, and The Florida Department of Children and Families**  
(Approved)

Approved the continuing Interagency Agreement with The School Board of Broward County, Florida, The Department of Juvenile Justice, Circuit Seventeen, and The Florida Department of Children and Families for the purpose of sharing information regarding Children in Need of Services/ Families in Need of Services (CINS/ FINS). The agreement is for the 2015-2016 school year.

The initial Interagency Agreement was approved on August 16, 2011. The Department of Juvenile Justice, Circuit Seventeen, and The Florida Department of Children and Families are required by Florida Statute 1003.27(4) to enter into a cooperative agreement with The School Board of Broward County, Florida for the purpose of defining each department's role, responsibility and function in working with habitual truants and their families.

**See Supporting Docs for continuation of Summary Explanation and Background.**

This agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

There is no financial impact to the District.

**F-4. Cooperative Agreements between the School Board of Broward County, FL and The Department of Juvenile Justice**  
(Postponed)

Motion was made by Mrs. Rupert, seconded by Ms. Murray to approve Cooperative Agreements between the School Board of Broward County, FL and The Department of Juvenile Justice. **This motion was superseded by a Motion to Postpone (page 9).** Mrs. Freedman and Mrs. Rich Levinson were absent for the vote. (7-0 vote)

Approve Continuation of Agreement between The School Board of Broward County, FL and The Department of Juvenile Justice to provide educational services for students that have been adjudicated to juvenile programs.

See supporting Docs for Summary Explanation, Background, and ARF for the 2014-2015 Board Approved Cooperative Agreements on January 21, 2015.

These Agreements have been reviewed and approved as to form and legal content by the Office of General Counsel.

There is no financial impact to the District. The source of these funds is through the Florida Education Finance Program (FEFP).

Mrs. Rupert asked to postpone this item to the August 4, 2015 Regular School Board Meeting to give staff an opportunity to answer her questions.

Motion to Postpone (Carried)

Motion was made by Mrs. Rupert, seconded by Mrs. Good and carried to postpone this item to the August 4, 2015 Regular School Board Meeting. Mrs. Freedman and Mrs. Rich Levinson were absent for the vote. (7-0 vote)

**\*F-5. Revised Head Start/Early Head Start Corrective Action/Quality Improvement Plan (Approved)**

Approved the Revised Head Start/ Early Head Start Program Corrective Action/Quality Improvement Plan.

The School Board of Broward County, Florida is the selected Head Start grantee and the program's governing body. As such, it is required to make decisions about the program's administration and operations. The responsibilities include the approval of reports, policies, and practices to ensure compliance with the Head Start Program Performance Standards. On July 8, 2015, as a result of federal follow-up call, changes needed to be made to the Corrective Action/Quality Improvement Plan approved on May 5, 2015 to reflect all actions taken by the program and accompanying documentation cited. As per the Head Start Act of 2007, the governing body is required to review and approve the revised Corrective Action/Quality Improvement Plan.

There is no financial impact to the District.

**G. OFFICE OF HUMAN RESOURCES**

**\*G-1. Personnel Recommendations for Instructional Appointments and Leaves for 2015-2016 School Year (Approved)**

Approved the personnel recommendations for the 2015-2016 appointments and leaves as listed in the attached Executive Summary and respective lists for instructional staff.

All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida Department of Education and The School Board of Broward County, Florida.

The Personnel Recommendations for Instructional Employees include the following items:

1. Teacher Approvals
2. Instructional Leaves

There will be no financial impact to the School District. Funding for the positions has been allocated in the school and department budgets.

**G-2. Personnel Recommendations for Instructional Separation of Employment or Discipline for the 2015-2016 School Year (Approved)**

Motion was made by Mrs. Rupert, seconded by Mrs. Good and carried, to approve the personnel recommendations for separation of employment or discipline as listed in the attached respective lists for instructional staff. All recommendations are made with the understanding that these individuals will comply with regulations/policies as set forth by the Florida Department of Education and The School Board of Broward County, Florida. (9-0 vote)

The Personnel Recommendations for Instructional Employees include the following items:

1. Instructional Resignations and Retirements and Layoffs
2. Instructional Suspensions and Terminations and Released During Probationary Period

There will be no financial impact to the District.

Motion to Table (Carried)

Motion was made by Mrs. Good, seconded by Mrs. Rupert and carried by acclimation of the Board, to table this item until later in the meeting.

Agenda Item G-2 was brought back to the table upon motion by Mrs. Good and seconded by Mrs. Rupert and acclimation of the Board.

Ms. Murray recognized two employees that were retiring, Robert Hankerson and Sandra Heberling, and wished them well. She thanked them for their years of service in Broward County Public Schools.

A vote was taken on the item.

**\*G-3. Personnel Recommendations for Non-Instructional Appointments and Leaves for the 2015-2016 School Year (Approved)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to approve the personnel recommendations for appointments and reassignments as listed on the attached Executive Summary, respective lists and individual appointments for Non-Instructional Employees.

All recommendations are made pending security clearance and with the understanding that these individuals will comply with regulations/policies as set forth by the Florida Department of Education and The School Board of Broward County, Florida.

The Personnel Recommendations for Non-Instructional Employees include the following sections:

1. Non-Instructional (Non-Managerial) Approval(s)/ Reassignment(s)/ Promotion(s)/ Demotion(s)
2. Non-Instructional (Non-Managerial) Substitutes/ Temporary Employees
3. Non-Instructional (Non-Managerial) Leave(s)-Layoff(s)
4. Managerial/ Professional/ Technical (ESMAB, PBA, TSP) Recommended Appointments
5. Reassignment of Current School-Based and District Managerial Appointments
6. School-Based Managerial Personnel Recommended Appointments
7. School-Based and District Managerial Acting/ Special/ Task Assignments(s) Personnel
8. School-Based and District Managerial Leave(s)-Layoff(s)
9. Salary Adjustment

Funding has been budgeted in the 2015-2016 school/ fiscal year for all appointments through June 30, 2016.

Although this item passed on consent, Mrs. Rupert wanted to make a comment and congratulate Andrew Bronstein who was leaving Margate Middle for a new position at another school. She also congratulated Paula Peters, Assistant Principal, at Boyd Anderson High for her new position.

Newly-appointed District personnel were recognized and congratulated by the Board.

**G-4. Personnel Recommendations for Non-Instructional Separation of Employment and Discipline for the 2015-2016 School Year (Approved)**

Motion was made by Mrs. Rupert, seconded by Mrs. Good and carried, to approve the personnel recommendations for separation of employment and discipline as listed on the attached respective lists for Non-Instructional staff. (9-0 vote)

All recommendations are made with the understanding that these individuals will comply with regulations / policies as set forth by the Florida Department of Education and The School Board of Broward County, Florida.

The Personnel Recommendations include the following items:

Non-Instructional (Non-Managerial) Resignation(s) / Retirement(s)  
Non-Instructional (Non-Managerial) Suspension(s) / Termination(s)  
Managerial and Professional / Technical Resignation(s) / Retirement(s)  
Managerial and Professional / Technical Suspension(s) / Termination(s)  
Non-Instructional Discipline

Employees contesting the recommended discipline may avail themselves of due process rights pursuant to their respective Collective Bargaining Agreements or School Board Policy 4015.

There is no financial impact to the District.

Mrs. Rupert referred to page 2 of the Personnel Investigation Request and questioned why was only one person, J.D., investigated when the report stated two people were observed.

Richard Mijon, Personnel Administrator, Professional Standards, replied both employees went before the Professional Standards Committee. The second person in question received a discipline reprimand, handled at the site by Sam Bays, Director, Maintenance Operations, for not reporting the incident to his supervisor. The employee referred to as J.D., was depicted on video going through empty computer bags and took it upon himself to place his medication in one of the bags and left the premises.

Mrs. Rupert stated when she received the report that said the video showed two individuals rummaging through stuff, and the backup told her there was only one employee being brought for discipline at this meeting, she wanted to ensure the other employee had some type of progressive discipline as well. She asked staff to provide a memo to the Board with that information.

A vote was taken on the item.

Motion to Re-Open Agenda Item G-4 (Carried)

Motion was made by Mrs. Rupert, seconded by Mrs. Good and carried by acclamation, to re-open Agenda Item G-4 in order to receive audience input.

The Chair received input from the audience. A second vote was taken on the item.

**\*G-5. Supplemental Pay Positions List 2**

**(Approved)**

Approved the recommended supplemental pay positions of employees for the 2015/2016 school/ fiscal year.

Employees are recommended for supplemental pay positions by Principal or Department Supervisor. Supplemental positions are listed alphabetically by last name, with location and supplement type.

The Supplemental Pay Positions include the following type of supplements: department chairpersons, team leaders, grade level chairpersons, athletic supplements; general and supplements for the 2015-2016 school year.

Individuals listed meet the requirements for the supplemental positions.

Funding has been budgeted in the 2015-2016 school / fiscal year for all supplements through June 30, 2016.

## **H. OFFICE OF THE GENERAL COUNSEL**

### **I. OFFICE OF THE SUPERINTENDENT**

#### **I-1. Inter-District Agreement for Virtual Instruction Program Access (Approved)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to approval of Virtual Instruction Program Inter-District Enrollment Agreement between Broward County Public Schools and Miami-Dade Public Schools. Mrs. Bartleman, Mrs. Freedman, and Mrs. Rich Levinson were absent for the vote. (6-0 vote)

Florida Statue 1002.45 requires public school districts to offer three virtual instruction program (VIP) options to students in grades K-12. The statute authorizes school districts to enter into formal agreements that provide open enrollment between the districts to satisfy the required number of VIP options.

This agreement formally permits students who reside in Miami-Dade County to enroll in the Broward County Public Schools' VIP (Broward Virtual School). Further, students who reside in Broward County may enroll in Miami-Dade County Public Schools' VIP (Miami-Dade Online Academy).

This agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

This agreement will be executed by Miami-Dade Public Schools after School Board approval.

No financial impact anticipated. Funding will be earned by the school district in which the student is enrolled.

Mrs. Good referred to page 2 under 2.03-Choice Option for Miami-Dade Students, and asked what would preclude a student from enrolling.

Chris McGuire, Principal, Broward Virtual School, replied that virtual instruction programs fall under, Florida Statute 1002.45, and requires students at a certain grade level to have prior public school participation. In this program since operating in 2001, they were exempt from that part of the statute because they operated under another Statute, 1002.37, which allowed them to enroll anyone they choose. He stated, within the Statute 1002.45, it authorizes districts to contract with one another to enroll students to provide choices for parents and children. Districts are required to provide three options for students and parents.

Mrs. Good asked if it was the same for Broward students (2.04), where they could enroll in Miami-Dade.

Mr. McGuire said that was correct. He said there were three students from Miami-Dade enrolled this program.

Mrs. Good referred to page 5 under 3.07-Annual Appropriation, specifically the annual budget obligation. The Financial Impact stated no financial impact anticipated, but was there a certain amount of funds to be allocated based on page 5 under Annual Appropriation.

Mr. McGuire explained, to keep it simple the Full-time Equivalent (FTE) follows the student and this language follows District protocol for contracts.

A vote was taken on the item.

**\*I-2. The Broward County School Board v. Maria Valdes (Adopted)**

Adopted the Superintendent's Recommendation to Dismiss Ms. Valdes' Second Request for Hearing with Prejudice and enter the proposed Final Order.

Please see the attached supporting documents for the Summary Explanation and Background.

There is no financial impact to the District.

**\*I-3. The Broward County School Board v. Dillan Versai (Adopted)**

Adopted the Superintendent's Recommendation to Dismiss Mr. Versai's Second Request for Hearing with Prejudice and enter the proposed Final Order.

**See Supporting Docs for Summary Explanation and Background.**

There is no financial impact to the District.

**J. OFFICE OF FACILITIES & CONSTRUCTION**

## K. OFFICE OF FINANCIAL MANAGEMENT

## L. OFFICE OF PORTFOLIO SERVICES

### **L-1. First Amendment to Charter School Agreement with Somerset Academy, Inc. on behalf of Somerset Academy Hollywood Middle School - 5419**

**(Approved)**

Motion was made by Mrs. Good, seconded by Mrs. Rupert and carried, to approve the First Amendment to the Charter School Agreement with Somerset Academy, Inc. on behalf of Somerset Academy Hollywood Middle School - 5419. Mrs. Bartleman, Mrs. Freedman, and Mrs. Rich Levinson were absent for the vote. (6-0 vote)

Somerset Academy, Inc., a Florida non-profit corporation, on behalf of Somerset Academy Hollywood Middle - 5419, desires to amend its charter school agreement to change the location of the charter school and to co-locate with Somerset Preparatory Charter Middle - 5441 for the 2015-2016 school year and subsequent years. A copy of all supporting documents is available at the Charter Schools Management/Support Department on the 12th floor of the K.C.W. Administration Center.

A copy of all supporting documents is available online via the Broward County Public Schools eAgenda at:  
<https://webappe.browardschools.com/eagenda>

### **See Supporting Docs for continuation of Summary Explanation and Background.**

This Amendment has been reviewed and approved as to form and legal content by the Office of the General Counsel.

There is no financial impact to the District.

Agenda Items L1-L8 were discussed concurrently.

Mrs. Good thanked staff and the various Charter schools present. She stated these agreements were deferred and pertained to schools nesting into other schools. Mrs. Good had raised concerns regarding the occupancy of the building vs. the enrollment depicted on the contracts. She understood staff went back to the entities and discussed it. Mrs. Good wanted to acknowledge the efforts by the Charter schools in negotiating with staff the terms and conditions. She asked staff to note what they were.

Leslie Brown, Chief Portfolio Services Officer, replied as they worked with each of the teams, they looked at the contract capacity for each of the sites and made sure when they were added together it equaled the capacity at each of the sites they were moving into. The team from Academica was awesome to work with and assisted to get the numbers correct and aligned with these contracts.

Mrs. Good thanked staff and understood they would try to continue that process moving forward. On item L-5, it was a new Charter agreement with Atlantic Montessori Charter School, proposing the Taft Street location. Her concern was that the school was a K-5 and the location was small in regards to the enrollment capacity.

Mrs. Brown responded this was reviewed and the capacity enrollment was 88 students, the contract capacity was 120, and the building capacity was 123. Right now, they look very good at this particular site, but they will continue to monitor.

Mrs. Good asked if the City of Pembroke Pines could be notified because they may have some concerns.

Mrs. Brown stated there have been times they are unsure of a school's location and they call the City Manager to converse and ensure they are on the right track. Mrs. Brown remarked she and Jody Perry, Director, Charter Schools Support, have actually driven out to the school sites to introduce themselves and have completed walk-throughs.

Mrs. Good referred to the remainder, L-6 through L-8, and that they were all Ben Gamla Charters. She inquired if staff was also able to discuss capacity and occupancy for the three schools.

Mrs. Brown said yes, and they worked with the same group from Academica. The total capacity was 600. Each of the three sites that would be consolidated had an enrollment and contract capacity that did not exceed the 600 total.

Mrs. Good shared her appreciation with staff for working on this and the entities that were present for the meeting and involved in the negotiations.

The Chair received input from the audience.

A vote was taken on the item.

**L-2. Second Amendment to Charter School Agreement with Somerset Academy, Inc. on behalf of Somerset Preparatory Charter Middle School - 5441  
(Approved)**

Motion was made by Mrs. Good, seconded by Mrs. Rupert and carried, to approve the Second Amendment to the Charter School Agreement with Somerset Academy, Inc. on behalf of Somerset Preparatory Charter Middle School - 5441.

Somerset Academy, Inc., a Florida non-profit corporation, on behalf of Somerset Preparatory Charter Middle - 5441, desires to amend its charter school agreement to co-locate its charter school location with Somerset Academy Hollywood Middle Charter School - 5419 for the 2015-2016 school year and subsequent years.

A copy of all supporting documents is available at the Charter Schools Management/Support Department on the 12th floor of the K.C.W. Administration Center.

A copy of all supporting documents is available online via the Broward County Public Schools eAgenda at:  
<https://webappe.browardschools.com/eagenda/>

**See Supporting Docs for continuation of Summary Explanation and Background.**

This Amendment has been reviewed and approved as to form and legal content by the Office of the General Counsel.

There is no financial impact to the District.

Agenda Items L1-L8 were discussed concurrently.

The Chair received input from the audience.

A vote was taken on the item.

**L-3. First Amendment to Charter School Agreement with Somerset Academy, Inc. on behalf of Somerset Academy Hollywood - 5387 (Approved)**

Motion was made by Mrs. Good, seconded by Mrs. Rupert and carried, to approve the First Amendment to the Charter School Agreement with Somerset Academy, Inc. on behalf of Somerset Academy Hollywood - 5387.

Somerset Academy, Inc., a Florida non-profit corporation, on behalf of Somerset Academy Hollywood - 5387, desires to amend its charter school agreement to change the location of the charter school and to co-locate with Somerset East Preparatory Academy - 5391 for the 2015-2016 school year and subsequent years.

A copy of all supporting documents is available at the Charter Schools Management/Support Department on the 12th floor of the K.C.W. Administration Center.

A copy of all supporting documents is available online via the Broward County Public Schools eAgenda at:  
<https://webappe.browardschools.com/eagenda>

**See Supporting Docs for continuation of Summary Explanation and Background.**

This Amendment has been reviewed and approved as to form and legal content by the Office of the General Counsel.

There is no financial impact to the District.

Agenda Items L1-L8 were discussed concurrently.

The Chair received input from the audience.

A vote was taken on the item.

**L-4. Second Amendment to Charter School Agreement with Somerset Academy, Inc. on behalf of Somerset East Preparatory Academy - 5391 (Approved)**

Motion was made by Mrs. Good, seconded by Mrs. Rupert and carried, to approve the Second Amendment to the Charter School Agreement with Somerset Academy, Inc. on behalf of Somerset East Preparatory Academy - 5391.

Somerset Academy, Inc., a Florida non-profit corporation, on behalf of Somerset East Preparatory Academy - 5391, desires to amend its charter school agreement to co-locate its charter school location with Somerset Academy Hollywood Charter School - 5387 for the 2015-2016 school year and subsequent years. A copy of all supporting documents is available at the Charter Schools Management/Support Department on the 12th floor of the K.C.W. Administration Center.

A copy of all supporting documents is available online via the Broward County Public Schools eAgenda at:  
<https://webappe.browardschools.com/eagenda/>

**See Supporting Docs for continuation of Summary Explanation and Background.**

This Amendment has been reviewed and approved as to form and legal content by the Office of the General Counsel.

There is no financial impact to the District.

Agenda Items L1-L8 were discussed concurrently.

The Chair received input from the audience.

A vote was taken on the item.

**L-5. First Amendment to Charter School Agreement with Atlantic Montessori Charter School, Inc. (Atlantic Montessori West Campus K-5 - 5164) (Approved)**

Motion was made by Mrs. Good, seconded by Mrs. Rupert and carried, to approve the First Amendment to Atlantic Montessori Charter School, Inc., on behalf of Atlantic Montessori West Campus K-5 - 5164.

Atlantic Montessori Charter School, Inc., a Florida non-profit corporation, on behalf of Atlantic Montessori West Campus K-5 - 5164, desires to amend its Charter School Agreement to change its location and to decrease the contract enrollment capacity of the charter school for the 2015-2016 school year and subsequent years. A copy of all supporting documents is available at the Charter Schools Management/Support Department on the 12th floor of the K.C.W. Administration Center.

A copy of all supporting documents is available online via the Broward County Public Schools eAgenda at:  
<https://webappe.browardschools.com/eagenda>

**See Supporting Docs for continuation of Summary Explanation and Background.**

This Agreement has been approved as to form and legal content by the Office of the General Counsel.

There is no financial impact to the District.

Agenda Items L1-L8 were discussed concurrently.

The Chair received input from the audience.

A vote was taken on the item.

**L-6. First Amendment to Charter School Agreement with The National Ben Gamla Charter School Foundation, Inc., on behalf of Ben Gamla Preparatory Charter High School - 5182 (Approved)**

Motion was made by Mrs. Good, seconded by Mrs. Rupert and carried, to approve the First Amendment to the Charter School Agreement with The National Ben Gamla Charter Foundation, Inc., on behalf of Ben Gamla Preparatory Charter High School - 5182.

The National Ben Gamla Charter School Foundation, Inc., a Florida non-profit corporation, on behalf of Ben Gamla Preparatory Charter High School- 5182, desires to amend its charter school agreement to co-locate with Ben Gamla Charter High School - 5005 which will require a decrease in the contract enrollment capacity for the 2015-2016 school year and subsequent years. This agreement contains an acknowledgment of co-location with Ben Gamla Preparatory Charter School - 5204. A copy of all supporting documents is available at the Charter Schools Management/Support Department on the 12th floor of the K.C.W. Administration Center.

A copy of all supporting documents is available online via the Broward County Public Schools eAgenda at:  
<https://webappe.browardschools.com/eagenda/>

**See Supporting Docs for continuation of Summary Explanation and Background.**

This Amendment has been reviewed and approved as to form and legal content by the Office of the General Counsel.

There is no financial impact to the District.

Agenda Items L1-L8 were discussed concurrently.

The Chair received input from the audience.

A vote was taken on the item.

**L-7. First Amendment to Charter School Agreement with The National Ben Gamla Charter School Foundation, Inc., on behalf of Ben Gamla Charter High School - 5005 (Approved)**

Motion was made by Mrs. Good, seconded by Mrs. Rupert and carried, to approve the First Amendment to the Charter School Agreement with The National Ben Gamla Charter Foundation, Inc., on behalf of Ben Gamla Charter High School - 5005.

The National Ben Gamla Charter School Foundation, Inc., a Florida non-profit corporation, on behalf of Ben Gamla Charter High School - 5005, desires to amend its charter school agreement to relocate the school to a new location and co-locate with Ben Gamla Preparatory Charter High School - 5182 and Ben Gamla Preparatory Charter School - 5204 which required a decrease in the contract enrollment capacity of the school for the 2015-2016 school year and subsequent years. A copy of all supporting documents is available at the Charter Schools Management/Support Department on the 12th floor of the K.C.W. Administration Center.

A copy of all supporting documents is available online via the Broward County Public Schools eAgenda at:  
<https://webappe.browardschools.com/eagenda/>

**See Supporting Docs for continuation of Summary Explanation and Background.**

This Amendment has been reviewed and approved as to form and legal content by the Office of the General Counsel.

There is no financial impact to the District.

Agenda Items L1-L8 were discussed concurrently.

The Chair received input from the audience.

A vote was taken on the item.

**L-8. First Amendment to Charter School Agreement with The National Ben Gamla Charter School Foundation, Inc., on behalf of Ben Gamla Preparatory Charter School - 5204 (Approved)**

Motion was made by Mrs. Good, seconded by Mrs. Rupert and carried, to approve the First Amendment to the Charter School Agreement with The National Ben Gamla Charter Foundation, Inc., on behalf of Ben Gamla Preparatory Charter School - 5204.

The National Ben Gamla Charter School Foundation, Inc., a Florida non-profit corporation, on behalf of Ben Gamla Preparatory Charter School - 5204, desires to amend its charter school agreement to co-locate with Ben Gamla Charter High School - 5005 for the 2015-2016 school year and subsequent years. This agreement contains an acknowledgment of co-location with Ben Gamla Preparatory Charter High School - 5182.

A copy of all supporting documents is available at the Charter Schools Management/Support Department on the 12th floor of the K.C.W. Administration Center.

A copy of all supporting documents is available online via the Broward County Public Schools eAgenda at: <https://webappe.browardschools.com/eagenda/>

**See Supporting Docs for continuation of Summary Explanation and Background.**

This Amendment has been reviewed and approved as to form and legal content by the Office of the General Counsel.

There is no financial impact to the District.

Agenda Items L1-L8 were discussed concurrently.

The Chair received input from the audience.

A vote was taken on the item.

**OPEN ITEMS**

**AA.RESOLUTIONS**

**BB. BOARD MEMBERS**

## CC. BOARD POLICIES

### **CC-1. Policy 5100.1 - Student Records: Confidentiality and Family Educational Rights (Adopted as Amended)**

Motion was made by Dr. Osgood, seconded by Mrs. Bartleman and carried, to adopt the revisions to Policy 5100.1 - Student Records: Confidentiality and Family Educational Rights. **This motion was superseded by a Motion to Amend (page 23).** Mrs. Rupert was absent for the vote. (8-0 vote)

The federal Family Educational Rights and Privacy Act (FERPA) and related Florida Statutes protect the confidentiality of student records. Revisions to the policy reflect updates in the federal and state laws. In accordance with School Board Policy 1001, the Student Records: Confidentiality and Family Educational Rights policy was first reviewed at the March 31, 2015 School Board Workshop. Revisions to said policy were made in accordance with Board input and again reviewed at the May 26, 2015 School Board Workshop. This policy was advertised on June 21, 2015.

Compliance with this policy will not have an economic impact on The School Board of Broward County, Florida.

Mrs. Rupert referred to pages 3 of 11 and 7 of 15 in reference to biological parents as "natural" parents. As an adoptive mother, she was uncomfortable with the language. She would prefer the term be changed to "biological" parent instead of natural parent.

Todd Sussman, Privacy Officer, Risk Management, replied the language reflects Florida Statute.

Mrs. Rupert asked the General Counsel if the language could be changed.

Mr. Carland responded the intent was to track statutory definition and he did not feel there would be any legal affect by using that term; however, he would have to check to see if it could be changed.

Mrs. Bartleman suggested tabling the item while other attorneys on staff could review it and render an opinion.

#### Motion to Table (Carried)

Motion was made by Mrs. Bartleman, seconded by Mrs. Rupert and carried, to table this item until later in the meeting. Ms. Murray was absent for the vote. (8-0 vote)

Following the action of Speakers, Agenda Item CC-1 was brought back to the table upon motion by Mrs. Rupert and seconded by Dr. Osgood and acclimation of the Board.

Mr. Carland advised the Board that staff called FERPA who stated they did not have any objection with changing the language from "natural" parent to "biological or adoptive" parent.

Motion to Amend (Carried)

Motion was made by Mrs. Rupert, seconded by Mrs. Good and carried, to amend Policy 5100.1-Student Records: Confidentiality and Family Educational Rights, to substitute the word "natural" parent to "biological or adoptive" parent on pages 3 and 7 specifically, and throughout the policy where the word "natural" appears. (9-0 vote)

The Chair received input from the audience. A vote was taken on the item as amended.

**CC-2. Policy 5307, Secondary School Parking (Adopted)**

Motion was made by Dr. Osgood, seconded by Mrs. Rupert and carried, to adopt the revisions to Policy 5307, Secondary School Parking. This is the final reading. Ms. Murray was absent for the vote. (8-0 vote)

Policy 5307 provides guidelines for schools for student parking on campus. The recommended revisions were discussed in the February 10, 2015 School Board Workshop and the May 26, 2015 School Board Workshop.

There is no financial impact to the District.

No discussion was held on this item.

**CC-3. Proposed Revised Job Description for School Principal (Adopted as Amended)**

Motion was made by Mrs. Rupert, seconded by Mrs. Good and carried, to adopt the revised job description for School Principal. Approval was requested to advertise the position after the first reading. This is the final reading. **This motion was superseded by a Motion to Amend (pages 24).** Mrs. Rich Levinson was absent for the vote. (8-0 vote)

Revisions to the job description for the School Principal position are recommended in order to comply with grant funding criteria and update references to prior standards and evaluation methods. The job description was publicized for rule adoption in compliance with Florida Statutes on Tuesday, June 9, 2015. See attached Executive Summary. Copies of all supporting documents are available in the Board Members' Office on the 14th floor, K.C. Wright Administration Center, and available online via the Broward County Public Schools eAgenda at:  
<http://webappe.browardschools.com/eAgenda/>

There is no financial impact to the District.

Mrs. Rupert referred to page 4, number 3, and said staff added the word "expected" but not in the right place. She asked staff to place the word "expected" after "achieve." She also referred to number 48 on page 7 under the struck-through Strategic Quality Planning and stated she would like that language kept and placed under Organizational Leadership.

Valerie Wanza, Chief School Performance & Accountability Officer Designee, suggested number 2 under Instructional Leadership on page 4 might have the language of number 48 and asked if that would suffice.

Mrs. Rupert questioned if the "stakeholder" language could be added to number 2 because that was the keystone of customer service in her opinion.

Dr. Wanza replied it would not be a problem to add the language.

Motion to Amend (Carried)

Motion was made by Mrs. Rupert, seconded by Mrs. Good and carried, to amend the Job Description for School Principal on page four (4) under Instructional Leadership as follows: Mrs. Rich Levinson was absent for the vote. (8-0 vote)

2. ...District's mission and goals through active "participation of stakeholders" involvement in the school improvement process....

3. Achieve "expected" results on the school's ~~expected~~ student learning goals.

A vote was taken on the item as amended.

**CC-4. Proposed Revised Job Description for Assistant Principal**  
**(Adopted as Amended)**

Motion was made by Mrs. Good, seconded by Mrs. Rupert and carried, to adopt the revised job description for the Assistant Principal position. Approval was requested to advertise the position after the first reading. This is the final reading. **This motion was superseded by a Motion to Amend (page 25).** Mrs. Rich Levinson was absent for the vote. (8-0 vote)

Revisions to the job description for the Assistant Principal position are provided in order to comply with grant funding requirements and to update references to outdated performance responsibilities. The job description was publicized for rule adoption in compliance with Florida Statutes on Tuesday, June 9, 2015. See attached Executive Summary. Copies of all supporting documents are available in the Board Members' Office on the 14th floor of the K.C. Wright Administration Center and are available online via the Broward County Public Schools eAgenda at:  
<http://webappe.browardschools.com/eAgenda/>

There is no financial impact to the District.

Mrs. Rupert stated she would like to have the same changes made for this item that were made in CC-3.

Motion to Amend (Carried)

Motion was made by Mrs. Rupert, seconded by Mrs. Good and carried, to amend the Job Description for School Principal on page four (4) under Instructional Leadership as follows: Mrs. Rich Levinson was absent for the vote. (8-0 vote)

2. ...District's mission and goals through active "participation of stakeholders" involvement in the school improvement process....

3. Achieve "expected" results on the school's ~~expected~~ student learning goals.

A vote was taken on the item as amended.

**CC-5. Proposed Revised Job Description for the Director, School Performance and Accountability (Adopted)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to adopt the revised job description for the Director, School Performance and Accountability. Approval was requested to advertise the position after the first reading. This is the final reading. Mrs. Rich Levinson was absent for the vote. (8-0 vote)

Revisions to the job description for the Director, School Performance and Accountability are recommended in order to emphasize the support, coaching and supervisory role of this position with regard to principals engaged in facilitating student achievement and professional learning. The job description was publicized for rule adoption in compliance with Florida Statutes on Tuesday, June 9, 2015. See attached Executive Summary. Copies of all supporting documents are available at the Board Members' Office on the 14th Floor of the K.C. Wright Administration Center and available online via the Broward County Public Schools eAgenda at: <http://webappe.browardschools.com/eAgenda/>

There is no additional financial impact to the District.

No discussion was held on this item.

**CC-6. The School Board of Broward County, Florida 2015-2016 Organizational Chart Job Descriptions (Adopted as Amended)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to adopt the job descriptions associated with The School Board of Broward County, Florida 2015-2016 Organizational Chart. Approval was requested to advertise these positions after the first reading. This is the final reading. **This item was brought forth amended.** Mrs. Rich Levinson was absent for the vote. (8-0 vote)

Each year, the Superintendent makes recommended changes to the Organizational Chart, intended to better position the District in executing its priorities and achieving the Strategic Plan Goals. This year, 48 new and revised job descriptions were submitted for approval with the 2015-2016 Organizational Chart. The job descriptions were publicized for rule adoption in compliance with Florida Statutes on Sunday, June 7, 2015. See attached Executive Summary. Copies of all supporting documents are available in the Board Members' Office on the 14th Floor of the K.C. Wright Administration Center and are available online via the Broward County Public Schools eAgenda at: <http://webappe.browardschools.com/eAgenda/>.

There is no additional financial impact to the District.

No discussion was held on this item.

#### **CC-7. Head Start/Early Head Start Standards of Conduct (Adopted)**

Motion was made by Mrs. Good, seconded by Mrs. Rupert and carried, to adopt Emergency Rule - Head Start/ Early Head Start Standards of Conduct. Mrs. Bartleman and Mrs. Rich Levinson were absent for the vote. (7-0 vote)

On April 22, 2015, The School Board of Broward County, Florida received the Head Start Environmental Health and Safety Monitoring Review findings. An immediate deficiency was cited. As a result, corrective action was taken, implemented, and forwarded to the Head Start Region IV Office within the ten-day time frame. A review follow-up call took place on July 8, 2015. At that time, the Head Start Region IV Office indicated that Policy Council and the Governing Body needed to approve the revised Head Start Standards of Conduct Policy. This policy is part of the program's Major Policies and Procedures document which was scheduled to go through the rule making process in September.

See Supporting Docs for continuation of Summary Explanation and Background.

There is no additional financial impact to the District.

Ms. Korn commended staff for their due diligence and the hard work they have been doing.

The Chair received input from the audience.

A vote was taken on the item.

## **DD. OFFICE OF THE CHIEF AUDITOR**

### **DD-1. Internal Audit Report - Audit of the Internal Funds of Selected Schools (Received)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to receive Internal Audit Report - Audit of the Internal Funds of Selected Schools. Mrs. Bartleman and Mrs. Rich Levinson were absent for the vote. (7-0 vote)

An audit of the Internal Funds of Selected Schools was performed, as authorized by the Florida State Board of Education Administrative Rule 6A-1.087(2) and School Board Policy 1002.1.

The Audit report contains 47 schools in which a total of 46 schools had no audit findings and 1 school had audit findings.

The Audit Committee reviewed and approved this report for transmittal to the School Board during the Audit Committee's June 18, 2015 meeting. The source of funds to perform the Internal Audit Report was the General Fund budget allocation for the Office of the Chief Auditor. There is no additional financial impact to the District.

Mrs. Good clarified that out of 46 schools, only one had an audit exception and the rest were in compliance.

Patrick Reilly, Chief Auditor, replied that was correct.

Mrs. Good stated that was quite an accomplishment. She thanked staff for their review of the matter and the schools for their wonderful work.

Ms. Murray said the one school that had an audit exception was in her district. Many of the issues that existed were old, as far back as eight years. She inquired how long something remains on the list if it had been missing for several years.

Mr. Reilly responded the item would be removed from the location's current inventory for two years and after the two years, it would be completely removed from the system.

Ms. Murray remarked she did not want the school to be mislabeled for items that had been missing for years prior to the current principal's arrival.

A vote was taken on the item.

### **DD-2. Internal Property Audit Report - Property and Inventory Audits of Selected Locations 2014-2015 (Received)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to receive Internal Property Audit Report - Property and Inventory Audits of Selected Locations 2014-2015. Mrs. Rich Levinson was absent for the vote. (8-0 vote)

Property and Inventory Audits of Selected Locations were performed, pursuant to the Florida Statute 274.02(2), The Rules of the Florida Administrative Code, Section 691-73, and School Board Policies 1002.1 and 3204.

The Audit report contains 25 locations, in which a total of 21 locations had no audit findings and 4 locations had audit findings.

The Audit Committee reviewed and approved this report for transmittal to the School Board during the Committee's June 18, 2015 meeting.

The source of funds to perform the Internal Audit Report was the General Fund budget allocation for the Office of the Chief Auditor.

There is no additional financial impact to the District.

No discussion was held on this item.

**DD-3. Internal Audit Report - Summary of Audit Activities for 2014-2015 and Proposed Audit Plan for the 2015-2016 Fiscal Year (Received)**

Motion was made by Mrs. Rupert, seconded by Mrs. Good and carried, to receive Internal Audit Report - Summary of Audit Activities for 2014-2015 and Proposed Audit Plan for the 2015-2016 Fiscal Year. (9-0 vote)

This report is being submitted in accordance with School Board Policy 1002.1 - Office of the Chief Auditor (OCA), which states: "The Chief Auditor of the OCA will develop a written Audit Plan consisting of a listing of the audits to be performed during the fiscal year and submit such plan to the Audit Committee. Upon approval by the Audit Committee, the plan will be transmitted to the School Board and the Superintendent for approval."

**See Supporting Docs for continuation of Summary Explanation and Background.**

The Audit Committee reviewed and approved this report for transmittal to the School Board during the Committee's June 18, 2015 meeting.

The source of funds to perform the Internal Audit Report was the General Fund budget allocation for the Office of the Chief Auditor. There is no additional financial impact to the District.

Mrs. Good inquired when formulating the proposed plan for the 2015-2016 school year, did staff coordinate that with the Superintendent.

Mr. Reilly replied yes, and it was also presented to the Audit Committee to get feedback from them. In addition, there are certain things required by Florida Statute that they have to follow on an annual basis.

Mrs. Good complimented Mr. Reilly's staff and appreciated the work they were doing that involved the Charter schools periodically. She asked if there was an opportunity later to amend this plan if needed.

Mr. Reilly responded it could be revised. It was similar to a living document where changes could be made at any time.

Mrs. Good requested the Superintendent to have staff inform the Board of any amended changes to this plan that may arise in the coming year through a memorandum.

Mrs. Bartleman stated there was usually a mention to the follow-ups of the Grand Jury Report to ensure the District was monitoring those changes.

Ms. Korn remarked that the information was on page 14.

Mrs. Bartleman referred to number 10 on page 13 under Facility Audits, and asked staff if an auditor still attended the QSEC meetings.

Mr. Reilly replied yes, they were a voting member of QSEC and attended the bid openings.

Mrs. Bartleman requested staff to include that information in number 10 on page 13. She also asked for a written follow-up to be sent to the Board after attending those meetings that addressed any issues that were brought up at the meeting.

Mr. Reilly stated they usually send a memo to the General Counsel's office and the Superintendent. The last time there were comments and recommendations for a future meeting was about a year ago. If they felt something needed to be done according to protocol, they would make the proper recommendations either at the meeting and/or to the Superintendent and General Counsel's office.

Mrs. Bartleman was comfortable having someone from the Auditor's office at the QSEC meetings and said she would forward any rumors to him for clarification.

Mrs. Good suggested filtering all requests for staff through the Superintendent.

In regards to the plan for 2015-2016, on page 14, number 5, under Property and Inventory Audits, Mrs. Rich Levinson asked if the list of items valued at less than \$1,000 was not looked at in an audit.

Mr. Reilly responded they have implemented additional audits and Information Technology (IT) items are kept in a separate inventory. In their reports, they have added an additional step to identify those items, determine if the items should be moved because they were valued higher, and to ensure the secondary items under \$1,000 were being maintained.

Mrs. Rich Levinson referred to page 11, number 8, and inquired if District staff had assisted in recovering District funds where there were financial penalties. She wanted to know what kind of money the District had acquired.

Mr. Reilly did not have an answer but said he would be able to give the Board an update after the party completing the assessments of penalties had completed their final disposition.

Mrs. Rich Levinson requested follow-up for the first assessment four years ago regarding what was happening in recovering those dollars. In addition, she stated the Superintendent added a position last year for an auditor for Charter schools and she wanted to know if that auditor was working exclusively for Charter schools.

Mr. Reilly said yes and they were approved to hire two more auditors, so they would be advertising for those positions soon.

Ms. Korn referred to page 14, number 8 under Operational Audits, she asked if the process was to procure the services every year in an external audit, or was there usually an ongoing contract.

Mr. Reilly said it was requested from the Grand Jury to be completed every three years by an outside firm.

On page 15 under Grants-Contract Services, Ms. Korn asked if that was ongoing, in which staff said yes.

Also, Ms. Korn inquired if there were any large grants that may not be required but should be looked at to see whether an audit would make sense.

Mr. Runcie responded he had asked Mr. Reilly to conduct a review of the Title I programs and it was delayed because there was a federal review taking place and they did not want to have two reviews in the same area. Once that review is over, they will decide how to move forward.

The Chair received input from the audience.

A vote was taken on the item.

## **EE. OFFICE OF STRATEGY & OPERATIONS**

### **EE-1. Grant Applications - Post-Submission**

**(Approved)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to approve the submission of the following grant applications (Items A - T): 2015-16 Enhanced Instructional Opportunities..., \$1,361,315 (requested) 2015-16 Federal Supplement for Enhanced..., \$326,201 (requested) Best Buy, \$5,000 (requested) D. Bi Lo Holdings, \$48,725 (requested) E. Community Foundation of Broward..., \$25,594 (requested) F. COPS: Community Policing Development, \$296,690 (requested) G. Florida Aquaculture Association, \$498 (requested)

H. IDEA Part B Entitlement..., \$58,890,598 (requested) I. Leonorer Annenberg School Fund for Children, \$50,000 (awarded). **List is continued in the Summary Explanation and Background section below.** Mrs. Brinkworth was absent for the vote. (8-0 vote)

J. Motorola Solutions Foundation... \$60,000 (awarded) K. National Foundation... - North Fork Elementary, \$100,000 (requested) L. National Foundation... - Sawgrass Springs Middle, \$100,000 (requested) M. National Institute of Justice..., \$4,984,784 (requested) N. School Improvement Grant..., \$4,777,910 (requested) O. Title I Part C Basic..., \$75,622 (requested) P. Title I Part D..., \$549,429 (requested) Q. Title II, Part A..., \$10,214,672 (requested) R. Title III, Part A..., \$3,276,131 (requested) S. U.S. Department of Justice Office of Juvenile..., \$1,500,000 (requested) T. Whole Kids Foundation..., \$2,000 (awarded).

Copies of the grant applications and executive summaries are available at the School Board members' office on the 14th floor of the K.C. Wright Administration Center and online via the Broward Schools eAgenda at: <http://webappe.browardschools.com/eagenda/>

The potential positive financial impact if all projects are awarded is \$86,645,169 from various sources.

Mrs. Rupert, Mrs. Rich Levinson, and Ms. Korn recognized the schools and individuals, as noted in the agenda item, for going above and beyond to apply for and have grants awarded.

A vote was taken on the item.

#### **EE-2. Recommendation for Additional Spending Authority - 14-064V - School Bus Transportation Services (Approved)**

Motion was made by Mrs. Bartleman, seconded by Dr. Osgood and carried, to approve the recommendation for additional spending authority for the above contract. Contract Term: June 1, 2014, through June 30, 2017, 3 Years, 1 Month; User Department: Student Transportation & Fleet Services; New Award Amount: \$1,300,000; Awarded Vendor(s): 10; M/WBE Vendor(s): Maranata School Bus Service Corp. Mrs. Brinkworth was absent for the vote. (8-0 vote)

#### **See Supporting Docs for continuation of Requested Action.**

This request is for an additional spending authority of \$650,000 for Bid 14-064V, School Bus Transportation Services, for one (1) additional year (July 29, 2015, through July 28, 2016). This Bid is for approved school bus companies to provide extracurricular transportation services to transport students, staff, chaperones, advisors, etc., to and from athletic and scholastic events and field trips as needed. This service may also be used for home-to-school, school-to-home, school-to-school (shuttles), supplemental bus routes, or any other additional service trips.

Transportation services may be day trips to various sites throughout Palm Beach, Broward, and Miami-Dade counties, as well as overnight trips throughout the State of Florida.

**See Supporting Docs for continuation of Summary Explanation and Background.**

The estimated financial impact will be \$650,000. Funds will come from various locations utilizing this Bid. The financial impact represents an estimated contract value; however, the amount authorized will not exceed the bid award amount.

Mrs. Good stated she was trying to understand the current spending authority on this bid that was initially from June 1, 2014 through June 30, 2017 and what the total bid amount was for the spending authority.

Ms. Crenshaw replied the initial award amount was \$650,000.

Mrs. Good referred to the Requested Action under the New Award Amount: \$1,300 and asked staff if it was included in this request.

Ms. Crenshaw responded, correct.

Mrs. Good remarked the original amount was \$650,000 and approximately \$645,000 was spent so far. She asked if the request was for additional \$650,000. She questioned if this was awarded in 2014, was the \$645,000 already used in this short amount of time.

Patricia Snell, Director, Student Transportation & Fleet Services, replied that she did not actually use the bid, she only monitored it. The schools use this for field trips. The amount of money they are spending on this bid appears to be increasing.

Mrs. Good stated based on the information that is delineated in the Summary Explanation, it notes that schools have the option to utilize this versus using the District's own fleet services. She questioned if the District provided schools an option, would not the first option be to utilize the District's own services first.

Ms. Snell responded it should, absolutely. The time in question is during school hours when students are transferred back and forth to school, and then from school back to their home, so the field trip services cannot be provided. The services for the field trips could only be provided between 9:30 a.m. - 1:30 p.m. or after 4:30 p.m. on schools days and then on any non-school day. Ms. Snell did not see any of the actual spending, but she had seen an increase.

Mrs. Good assumed from June 14<sup>th</sup> through June 15<sup>th</sup> is one year. She stated it is a significant amount and was unsure if the amount being requested would cover through the end of the term of the contract. She stated she needed a better understanding as to what projections were used to set these dollars;

were the schools being required to use the District's own transportation services first; and, only in those opportunities when the District could not provide those services, that it would go out to external services. She reiterated she would rather use the District's own bus system than to have to contract out. Mrs. Good said what was missing from this item and back-up was a clear understanding as to why the District used what it had; how did it get to this point; how almost \$650,000 was used within a year's time and for what purpose; and why the District was not utilizing its own transportation services.

Dr. Wanza recalled about 1-2 years ago, the activity buses were pulled from a number of schools and so that contributed to an increase of transportation requests. She stated they would put a communication out to schools to start the school year advising that the first line of request was for internal services, and then outside services if the District could not provide them.

Mrs. Good said she remembered that was done and schools needed to have students transported for a variety of reasons. What the Board needed was more backup as to what dollars had been spent so far, how were they utilized, and how did the request come through.

Mr. Runcie responded that an analysis had been requested and he would determine how to better capture the request. At this point, the schools would have to be surveyed and that information collected. The dollars being requested were in anticipation that schools would have more dollars in their budget and would participate in more activities. Mr. Runcie stated he would work with staff to create more discipline in the organization to direct schools to look at the internal transportation services first and then go outside. He said he would push harder on that issue.

Mrs. Good clarified about one year ago, schools went through issues when the activity buses were pulled back. It was critical to the schools. She would like a better understanding as to why the District is where it is and, moving forward, what actually needed to be done. It is important to better capture how these services are being requested and everyone should be on the same equation.

Mr. Runcie stated he would work with staff to put in a process so those requests could go through the Office of School Performance and Accountability (OSPA) and work in collaboration with Transportation to satisfy all the requests. He said they would be able to track all requests, would be able to say which ones they determined could not be done, and would provide better data.

Mrs. Rupert inquired how staff could be so far off in the estimation that the spend authority is reached in 13 months. Backtracking and doing a better job in forecasting might help in this area. Staff is asking the Board to double the spend authority and puts the Board in an uncomfortable position. She did not understand, after a few months of spending the \$53,797 of the average spend, the item did not come back to the Board in a much timelier manner.

Mrs. Rupert stated the District could have rebid in a year or clarify using the memo and contacting those schools to see if some of those could have been taken under control. She requested an explanation as to why the item was not brought to the Board in a much faster pace in order to react in a timely manner instead of after the fact.

Ms. Crenshaw stated it is very difficult to always bring the item back quicker. Staff does not know what the schools' spend will be and everyone is pulling from the same contract. When staff is tracking the dollars, it can get to the balance very quickly. A few months ago there was money, but as things start to occur, they got to the end of the spend. When staff receives the "flag," that is when the item back is brought back to the Board.

Mrs. Rupert understood, but said that flag should have come up a lot faster. She told the Superintendent the explanation just given was the problem and said someone needed to help Ms. Crenshaw, Ms. Snell and the other departments with procurement to somehow accomplish this in a more efficient manner.

Mr. Runcie responded that the process outlined, would have schools go through OSPA and coordinate with Transportation and provide more data; however, schools have been given flexibility to do this own their own.

Mrs. Rupert commented when staff does not know who is pulling from the contract, it is a problem.

Mrs. Rich Levinson stated flexibility is key. District schools need resources other than the fleet to be able to transport students on field trips. She expressed concern with the cost and inquired how it played into this item with 10 vendors. She said she was interested, wanted flexibility and for schools to be able to use outside vendors, but would like the vendors that are priced the right way. If there were 10 vendors, how was cost playing into this and what was the difference from one vendor cost to the next. She wanted the flexibility for the schools but also wanted to know the difference in cost.

Ms. Snell replied she did not have the figures but believed it was between \$46 to \$52 an hour. She stated these approved vendors also serviced Charter schools and that number continues to rise. Charters schools cannot use a vendor that was not approved by the District. She said drivers are monitored for compliance, as well as the buses for inspections.

Mrs. Rich Levinson stated it is incumbent upon staff to choose the vendors to work with and Charter schools would have to select from those vendors. Staff needs to ensure they are all priced the same. She wants flexibility, private vendors, and to ensure the price they paid is equal to what District's would have been.

Ms. Snell said there may be a couple that were \$1-\$2 below.

Mrs. Rich Levinson requested staff when they go out to bid to ensure they were using the District's resources the smartest way possible in terms of expenses.

Mrs. Bartleman stated she has a different perspective. It is a mess for a school when there is any type of glitch and the bus is not there to pick up students at dismissal, whether it was due to a field trip or other incident. She said she liked the idea of using a private company as an administrator because it would not limit the time of the field trip. There are so many advantages as a school-based administrator and teacher to use the company. In addition, the cost of \$52, if it is the same cost as the District bus, means less wear and tear on the District's bus and tires. Mrs. Bartleman remarked if overtime were paid to the bus driver now doing the field trip, it would be captured. She stated that was important information to have and did not feel OSPA should have the principals do another extra step. Field trips should not have any time constraints.

Mrs. Bartleman further believed if principals were surveyed, they would say they would use the bus company for every field trip because they could rely on the driver, they were on time, and they were dependable. She agreed with the Board's comments regarding having the same price. Mrs. Bartleman would not want to restrict the school site's stability to do what they needed to do. The idea that the money was over spent, she wanted to point out all of the field trips occur at the end of the year; the last nine weeks. The budget could be perfectly sound the whole year, but as far as the last nine weeks, no one would know until the end of school regarding the spending increase. Mrs. Bartleman felt it would be a hassle to now go to OSPA and have to use a school bus.

Mr. Runcie reiterated the request was to capture and track the information. The schools need to tell someone what they are actually using the transportation services for and who they are using.

Mrs. Bartleman informed the Superintendent and the Board that under the Field Trip policy, it is tracked. When a school turns in the Field Trip form procedures, all the information is on it. OSPA has to sign off on the school's field trips and they have to keep the forms. The schools should not be forced to use the internal buses.

Mr. Runcie stated if the form is tracked they would not ask for additional information. He said schools would not be forced to use the internal buses first. Staff will send recommendations out to schools to consider using internal transportation services as a first option.

Mrs. Bartleman stated when you send out a recommendation, as an administrator, no matter how it is phrased, it means the school needs to use the internal bus; it is semantics. In addition, she said the Superintendent had not completed a cost analysis for the Board on the wear and tear of the tires, the overtime, or even if the right rate was being charged. It might be cheaper to use a private company than to use District buses, but the Board would not know if it does not have that information.

In reviewing the documents, Dr. Osgood pointed out it appeared the District was utilizing or spending more with one company than the others. She would be interested in seeing a price and cost analysis. She commended staff for having an M/WBE vendor in this item. Dr. Osgood would like staff to track transportation to festivals. Those things are an expense that the District pays and gives back to the community. She inquired if that was something the District highlights. She stated there were a lot of community events where the District provides transportation for the students and did not know if those services were captured anywhere and communicated to the public. Dr. Osgood questioned what the true dollar amount was when a band is sent to participate in a community event.

Mrs. Good clarified that she would like staff to provide the proper data to ensure the Board could make intelligent decisions moving forward. She understood the need for the schools to utilize these activity buses for all their needs and concurred with her colleagues. She stated if that information was available, Ms. Snell could do an analysis as to whether it was more cost effective to use our own transportation. She mentioned the great partnerships the staff had formed. For example, the City of Miramar allows the District to use the City's own bus services to transport students to participate in city events so the District would not have to utilize its own bus services. She stated there was opportunity for further partnerships and she looked forward to getting the information.

Ms. Murray recalled the District's After School activities has used charter bus service and was paid for by the District. She stated this item is vague because she cannot tell who is paying. At one time the Athletic Department paid for athletic and band buses, and then the decision was made to put that money into the school budget. She stated if the school is paying for it, why is the District paying for charter buses when the schools are usually paying for those buses. If the District's buses are used, schools pay for it. When District uses charter buses, it pays the company that it is doing business. Ms. Murray wanted to know from where that money came.

Ms. Snell responded it was money coming from the schools.

Ms. Murray stated the schools were usually responsible for these expenditures.

Ms. Snell reiterated that she did not use the spend, she only monitored it.

Ms. Murray was aware schools have been drawn to the charter buses because they have air condition, toilets, and it is more convenient when they travel.

She suggested staff inquire why schools were choosing to use charter buses, even though most of the District's buses had air conditioning. She felt the District provided the best service, the school buses had the best safety record, and the money was there to pay for the wear and tear of the bus. In addition, Ms. Murray remarked it would provide more income for the District bus drivers and it would behoove the District to use its own buses. Concluding, Ms. Murray stated the service should be economical to the school system and not to deprive the children from going where they need to go. This should be monitored more closely, who and when these buses are being ordered, and get a handle on it.

Mrs. Rupert stated if they had the usage data it would help make a better decision and asked staff to provide that data as well.

Ms. Korn referred to Mr. Runcie's point regarding OSPA and understood OSPA would give direction back to schools as to whether or not they should use the District or if they should use outside transportation. She stated that is an extra step of red tape. OSPA should start utilizing the information that was already on the form now. She asked Mr. Runcie to clarify that he was looking for OSPA to utilize the information but not to give an approval as to whom they are planning on using.

Mr. Runcie recommended staff to work together and create an analysis of the District's use of external vendors by school and review the District's capacity to cover any trips to ensure there was a better handle on internal vs. external cost and how the services were being requested.

Mr. Runcie also asked staff to review opportunities to improve the tracking and decision-making process without creating an additional bureaucracy for schools.

Ms. Korn referred to the cost that her colleague brought up. She stated in August 2014, when this was originally approved, there was a spread of bid prices. She asked for confirmation on what the bid price was, not necessarily the locked-in price, and if staff further negotiated or, in this case, was this the locked-in price that the school received.

Ms. Snell responded that it was a locked-in price.

Ms. Korn stated there was quite a range between the schools of \$46 to \$100 dollars. She inquired concerning Gesper Bus Service and A. Olivero's were not listed as being utilized. Regardless of the spread of bid prices, she did not want to assume because it did not say the exact price for what the Bid #1 was for, but the spread is \$46 to \$100. If Gesper Bus Service is removed, then the spread goes from \$46 to \$60 dollars. Ms. Korn asked staff if the total amount was being expanded and the list of providers remained untouched.

Ms. Crenshaw replied they extend the total bid.

Mrs. Korn noted at school level, things had been expanded at schools that were occurring at schools utilizing these services. In this case, a couple of middle and high school sports were added. There were also additional activities/ clubs at the schools that may have been expanded and may need to be utilized more. She appreciated this service would be rebid prior to July 28, 2016. She suggested when this goes out, staff should have a comprehensive look on where the real costs were today, not assume that this bid was accurate, and to what the real usage was currently. There may be some more aggressive bids from the vendors; it is not always a price component but also reliability and quality of service that weighs in.

Ms. Korn liked the range and hoped to use the District in-house, but at the same time not take out the flexibility. It is important to let the schools get what they need out of these services.

Mrs. Good referred to the point of bidding out and inquired how long a time period it would take.

Ms. Crenshaw stated they were averaging about 45 to 60 days for bids and would bring it back for the Board to make a decision.

Mrs. Good said this was vital for the success of the schools and wanted to ensure this took place ahead of time to avoid any issues or concerns.

The Chair received input from the audience.

A vote was taken on the item.

### **EE-3. Grant Applications - Pre-Submission**

**(Approved)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to approve the submission of the following grant applications (Items A - B):  
**A.** Children's Literacy Initiative i3 Scale Up Study, (the exact award amount will be determined at a later date) **B.** U.S. Department of Education Skills for Success, \$1,500,000 (to be requested). Mrs. Brinkworth was absent for the vote. (8-0 vote)

Copies of the grant application and executive summary are available at the School Board members' office on the 14th floor of the K.C. Wright Administration Center and online via the Broward Schools eAgenda at:  
<http://webappe.browardschools.com/eagenda/>

The potential positive financial impact and exact award amount for GRANT A will be determined at a later date by the U.S. Department of Education Office of Innovation and Improvement. The potential positive financial impact if GRANT B is awarded is \$1,500,000 from the U.S. Department of Education Office of Innovation and Improvement.

Mrs. Good referred to the grant for the U. S. Department of Education for \$1.5 million. She asked if this was the one that would in turn create additional expenses for the District somewhere down the road or if staff could foresee any issues with this grant.

Mr. Gohl responded as with any grant that requires the creation of positions or repeated expenditures for materials, unless the transition is managed out of the grant by absorbing it to the general fund or terminating the services at the conclusion of the grant, it will incur a cliff of expenditure and FTEs, which is the tradition of poorly managed grants. He has asked for an inventory of all ongoing grants and their expiration dates, in which staff has been providing. There was a discussion between the department receiving the services and the finance office about what was expiring.

Mr. Gohl stated that conversation will take place in February 2016 and it will need to be built into the budget by April 2016. They need to continue the tradition of being aware of the financial cliff from soft to hard fund.

Mrs. Good inquired what was the cliff for this particular grant.

Rebecca Reichert-Cuff, Grants Administration, replied if awarded, it would begin next year, January 2016. There were currently three (3) positions in the grant; one for Project Manager, Family Engagement Specialist Community Liaison, and an Administrative person, all full-time on the grant and the decision would need to be made at the expiration of the grant whether to keep the positions or be absorbed into the general fund.

Mrs. Good referred to the positive financial impact and the District being responsible for providing \$10,000 a year per intervention per school. She asked if that would be the only expense or the District be required down the road to have specific positions to support this grant. She stated the grants sound fabulous and is a great opportunity on the onset but moving forward they create an additional expense that the Board needs to be aware of to make an educated decision.

Mr. Gohl said the point of a grant like this is to change the District's practice and incorporate this as its standard practice, or to decide this was not the right direction and to terminate the kind of services of the grant. Grants are to improve the practice. These are three FTEs, plus by school \$10,000 commitment for resources, plus the resources in the grant beyond the FTE, which was a fairly small amount of money.

Mr. Runcie inquired whether the investment of resources \$10,000 per school included the \$1.5 million or was in addition to it.

Mr. Gohl responded that should be included in the \$1.5 million.

Ms. Reichert-Cuff added they are two different grants, the Skills for Success was the \$1.5 million being requested, but this is not the one with the \$10,000 per school.

Mr. Runcie asked what the investment was on the District's side for the Children's Literacy Initiative i3 (CLI).

Mr. Gohl responded that would be the \$10,000 per school, up to 20 schools, over three years if it is awarded. It is up to \$200,000 for the CLI.

Mrs. Rich Levinson inquired if the award amount is not known, would the District lay out \$600,000 in the next three years.

Mr. Gohl replied they were signing up to apply for the CLI grant. They would not confirm the commitment of dollars until the grant is awarded. They wanted to establish the right for spending authority but were not committing the dollars.

Mrs. Rich Levinson questioned if staff had an idea of what the range would be given for the grant.

Mr. Gohl said depending on what the federal government chose, the i3 grants could range up to \$20 million. As one of four districts, this District could receive anywhere from \$4-6 million in services spread across the three years.

Mrs. Korn referred to the backup that states this three-year program was estimated at several hundreds of thousands of dollars per school (up to 20 schools). For example, if the award amount was \$200,000 per school, the cost to the District would be \$10,000 per school, up to 20 schools. It would be possible to only get awarded for 10 schools. Ms. Korn's question to staff was if the amount was less than what is necessary to really to implement this, such as receiving only \$50,000, and it becomes a cost to the District, would the District be able to remove itself from this grant once it got in because it did not like the numbers played out.

Mr. Gohl responded in the affirmative.

Mrs. Korn asked staff what was the District walking away from when it brings this in.

Mr. Gohl replied the District walks away from a desperate and scattered approach to how it does literacy. It is exploring how to have a set of guiding principles on how to engage all children in Broward County to be literate and move from proficient to advanced.

Ms. Korn stated she knew the District did not have a succinct and county-wide approach to literacy. It had programs years ago with instructions for all its educators in terms of literacy and it was implemented with efficacy across the District. She liked that the District was taking this approach to share a strong literacy program but why is this a strong literacy program and why is the direction to go across the board.

Mr. Gohl stated the wonderful thing the Children's Literacy initiative is doing, is not bringing a dogmatic approach. They are not bringing a program off the shelf, but will partner with the District to look at the attributes of how the children have demonstrated proficiency on everything. They will look at practices and helps identify those in the past correlated, and will put a cohort of other large districts who have a similar mix of student populations. At some point between 2<sup>nd</sup> to 4<sup>th</sup> grade students must be able to pick up a piece of text and interpret it on their own. The District will go from literacy to language arts and have a much broader spectrum.

Mr. Gohl said the grade level must be lowered at which that transition occurs, and engage the content providers within the Instructions and Interventions (I&I) Department to help provide the content for them. It has not been figured out in Broward, yet; however, the District needs to move on with a commitment. This is just one step and there will be others coming the down the road. The Superintendent has been extremely supportive of the District moving in this direction and to find partners that will not sell the District a product, but to establish a process to ensure the District moves forward in a measured way that holds everyone accountable in a productive way.

Ms. Korn stated there was a development component, in which there is a period of time this will be developed in this District. The financial impact states three years, but the project description says the project will take place over a period of four school years. She asked staff to explain the difference.

Mr. Gohl responded that the i3 grant requires a one-year maintenance commitment beyond the implementation in order to determine if the District would be able to self-manage what it committed to.

Ms. Korn confirmed the District would receive funds for the first three years, but it is a four-year commitment.

Mr. Gohl stated the District must commit to focus on the practices identified in the i3 grant in year 1, in years 2 and 3 it implements them with support from the grant, and year 4 it implements them in a self-maintenance way, budgetarily.

Ms. Korn felt this was a concern whenever these large grants are brought in and wanted to know how to budgetarily absorb it for the fourth year.

Mr. Gohl stated he was respectful of the Board's approach and stated they cannot keep the current 2015 budget the same in the next three years. It has to be adjusted for the 2016-18 school year based on what they were learning, so that last transition in year four, is continuity and not a cliff. That means adjusting in the process.

Ms. Korn inquired if there was something in the budget that supported this, or if this was something that would be incrementally done over a three-year period.

Mr. Gohl stated the short-term answer is no because the budget was developed before the grant co-application was developed. The District has not been awarded this grant, so it would be inappropriate to retroactively adjust the budget. What needs to be determined is if the grant is awarded, then adjust next fiscal year's budget and it will match this award should the District be fortunate enough to receive it.

Ms. Korn said she would like to see the part that the District is walking away from. The District was financially supporting other literacy throughout the District, so when it comes to the budget next year, she would like to be able to say what is going out and what is coming in.

Mr. Gohl stated he asked his staff to keep three verbs in their mind: What are they going to weed out, what were they going to feed that they were currently doing, and what they were going to seed that was new. They need to identify all three (3) of those practices. Weeding out those things that have not made a difference; feeding those things that are actually making a difference, but need to ensure they budget and staff appropriately; and this is an example of searching for a new partner to seed new practices.

Ms. Korn said when these three new positions are added there should be a point in which all three may not be needed. If there is no longer support for what is in place, it might be possible to meld the positions responsibility together so there is not an addition of three.

Mr. Gohl responded in the affirmative.

Ms. Korn remarked when the Board has made a decision in terms of dollars, it has always been in favor of curriculum and what was happening physically in the classroom. Ms. Korn stated the Board needs to see how it is occurring over this timeframe and staff needs to tell the Board the story as it goes and, if it is awarded, come back and say that now is the time for the Board to fully financially support this item. The Board already knows the District would be paying for something that is valuable.

Dr. Osgood commented she was excited regarding the guided reading and reader's workshop, which gives the Board something to measure. There had been constant conversations previously regarding working with the children in those early stages, which this allowed the District to do. This is evidenced-based and has been piloted in other school districts. She inquired if a district is funded a particular grant it could possibly open opportunities for other funding sources and wanted to know if this was one of those types of grants.

Mr. Gohl responded yes. This is one of the most prestigious grants that the U.S. Department of Education administers; they are highly competitive, with often hundreds of applicants per year. They tend to award five-day grants a year. It is extremely honorable to be invited and, although they were invited to participate in an application, that makes no commitment that the District will receive it, but he was very hopeful. Regardless of whether or not it is received, these are the issues this District needs to wrestle with.

Dr. Osgood stated with these federal grants, sometimes they have to be applied for more than once. It is a very exciting for us to move in the right way and commended the Superintendent and staff for taking this bold step. The District cannot continue to do what it has been doing and getting the same results. That is not moving the children towards where they need to be in order to be successful. Dr. Osgood concurred with her colleague that it will be very important to have communication throughout this whole process. Dr. Osgood said if awarded and the contract is signed, that process comes back to the Board to approve and that would be when they would view the exact figures and dollar amounts.

Mr. Gohl responded yes, and at that point the District could also withdraw, should that be the determination of the Board.

The Chair received input from the audience.

Mrs. Rich Levinson stated the three verbs are excellent in what we need to do with this District. She wanted to follow-up about having a literacy workshop that never happened. She asked the Superintendent at what point would the Board be able to discuss the three aspects.

Mrs. Rich Levinson stated she was told the District was weeding through the programs right now and she would like to have a thorough discussion about literacy in this District.

Mr. Runcie responded that there are two (2) approaches; there can be a workshop around literacy and language arts and the strategy. Staff is currently working on updating the Strategic Plan for the District with a primary focus on early literacy and language arts, especially in the primary years. That strategic planning effort is anticipated to conclude towards a November/December timeframe and it will be brought to the Board to have an extensive conversation so that these things are not viewed necessarily in a vacuum, but as part of a holistic strategy. He said they would then move into the budget process to begin to reallocate resources, so that in the spring they could align staff in the organization to be able to execute that as well.

A vote was taken on the item.

**EE-4. RFP Renewal - 12-005V - Group Dental & Group Vision Benefits for School Board Employees (Approved)**

Motion was made by Dr. Osgood, seconded by Mrs. Rupert and carried, to approve the amendments to agreements for the above referenced RFP.  
Contract Renewal Term: January 1, 2016, through December 31, 2016, 1 Year;  
User Department: Benefits & Employment Services; Award Amount: None;  
Awarded Vendor(s): 3; M/WBE Vendor(s): None. (9-0 vote)

RFP 12-005V, Group Dental & Group Vision Benefits for School Board Employees, was awarded to the following dental carriers: Humana, Inc., and CompBenefits Insurance Company; Metropolitan Life Insurance Company; and Metropolitan Life Insurance Company and SafeGuard Health Plans, Inc., and vision carriers: Humana, Inc., and CompBenefits Insurance Company; and Solstice Benefits, Inc., on June 21, 2011. This request is to renew the contract for an additional year.

A copy of the RFP documents are available online at:  
<http://www.broward.k12.fl.us/supply/agenda/12-005V-Group-Dental&Vision-Ins.pdf>

**See Supporting Docs for continuation of Summary Explanation and Background.**

The amendments to the agreements have been reviewed and approved as to form and legal content by the Office of the General Counsel.

Funding for this item will come from the Benefits & Employment Services' Fringe Benefits Clearing Account. In 2016, premium increases for dental plans do not represent an additional cost to the District; premium increases for vision plans represent an additional cost of \$52,000 to the District.

Mrs. Good referred to the current agreements that were in place and asked when they expired.

Dr. Dildra Martin-Ogburn, Director, Benefits, responded that the initial contract period for these contracts began in 2012. It was a three-year contract and they expired in 2014, so it is now in the renewal phase. The original contract allowed up to five (5), one-year renewals. This was the second renewal.

Mrs. Good questioned what has been utilized in the interim if they expired in 2014.

Dr. Ogburn replied last year was the first renewal. We are now requesting a renewal for 2016.

Mrs. Good inquired when did the renewal end that was requested last year. Dr. Ogburn responded December 31, 2015.

Mrs. Good said she could not find that date in the item and confirmed staff was asking to amend it for another year.

Dr. Ogburn confirmed the renewal would be for one more year, from January 1, 2016 to December 31, 2016.

Ms. Korn understood this was the second renewal and there were three additional years remaining. She asked staff what was the District's intent.

Dr. Ogburn replied the intent was to continue to try to keep costs down for both the Board and employees. She was not sure if the District would be able to make it through the five years, but they monitored it annually. There were no increases in the initial contract period. The District was able to allow the vendors to submit an increase, based on their experiences and the loss ratio, and able to successfully negotiate them down to their original request.

Ms. Korn questioned if that resulted in an increase for some of the categories in this contract. In addition, she asked what was the threshold under MetLife's 6.3% increase. At what point would the District be in an increase rate where it could go back out.

Dr. Ogburn responded that they count on the consultants to look at the loss ratio, the utilization for the plan, whether or not what the vendor is asking for is based on what is happening in the industry, and use that to negotiate down. At some point they may have to find that they need to go out for an RFP because the rates are no longer compatible.

Ms. Korn stated at the end of this renewal the District would have had, in essence, done a five-year contract. There are the first three years plus two renewals. The Superintendent's Insurance Committee was tasked with looking at this, and before it goes beyond a five-year contract, she would like the Board to have some information from the Superintendent's Insurance Committee in terms of what was considered. Ms. Korn would like to see what the consultants have shared, only if it is a renewal. She said if this comes back to the Board for a third renewal, she requested staff to provide information to the Board, because at that point it would be exceeding a five-year period.

A vote was taken on the item.

**EE-5. Recommendation to Approve Agreement - 56-007V-Apex Learning Digital Curriculum and Professional Development (Approved)**

Motion was made by Mrs. Rupert, seconded by Mrs. Bartleman and carried, to approve the Agreement for Apex Learning, Inc. Contract Term: July 29, 2015, through June 30, 2018, 2 Years, 11 Months; User Department: Office of School Performance & Accountability; Award Amount: \$395,400; Awarded Vendor(s): Apex Learning, Inc.; M/WBE Vendor(s): None. (9-0 vote)

This request is to approve the agreement with Apex Learning, Inc., a provider of blended and virtual learning solutions for school districts throughout the nation. Apex Learning's digital curriculum is widely used for original credit, credit recovery, remediation, intervention, acceleration, and exam preparation. The District has been using Apex since 2009, when it was adopted for use in our schools. Pursuant to School Board Policy 3320, Section II, Rule G, the requirement for requesting competitive solicitations or prior School Board approval is hereby waived as authorized by chapter 6A-1.012 (11)(a) State Board of Education Administrative Code, for the purchase of professional services. This Agreement is for two years and eleven months with an option to renew for two (2) additional one-year periods.

This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

The estimated financial impact to the District will be \$395,400 for the contract term. The funding source will come from the Workforce Education District Reserve budget.

No discussion was held on this item.

**EE-6. Recommendation of \$500,000 or Less - 56-004E - Virtual Instruction Program, Grades K-5 (Approved)**

Motion was made by Mrs. Bartleman, seconded by Mrs. Rupert and carried, to approve the recommendation to award for the above contract. Contract Term: July 29, 2015, through June 30, 2016, 1 Year; User Department: Broward Virtual School; Award Amount: \$180,390; Awarded Vendor(s): K12 Florida, LLC; M/WBE Vendor(s): None. (9-0 vote)

In accordance with Florida Statute 1002.45, school districts are required to offer a full-time K-12 Virtual Instruction Program to Florida students. To comply with Florida Statute 1002.45 (1) (c), The School Board of Broward County, Florida (SBBC) must contract with an approved Florida Department of Education provider, such as K12 Florida, LLC, to make quality virtual education available to students using online and distance learning technology in the non-traditional classroom. Pursuant to School Board Policy 3320, Section II, Rule G, the requirement for requesting competitive solicitations or prior School Board approval is hereby waived as authorized by chapter 6A-1.012 (11) (a) State Board of Education Administrative rules, for the purchase of professional services which shall include without limitation, artistic services and academic program reviews.

This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

The estimated financial impact will be \$180,390. The financial amount represents 42 enrolled students at \$4,295. Funding for this program will come from Broward Virtual School's budget.

Agenda Items EE-6 and EE-7 were discussed concurrently.

Mrs. Rich Levinson referred to EE-7 and inquired how staff arrived at the figure. In addition, she asked how they were projecting with accuracy what this award amount should be.

Mr. McGuire replied the projection was based on the growth that was experienced this year in 2015 compared to 2014. The enrollment grew by 44%. This was the first cohort that had to graduate with the online requirement. Class of 2016 will be the second. Mr. McGuire stated they were not trying to chase the senior cohort; they were trying to get to underclassman as well and said they were anticipating additional growth.

Mrs. Rich Levinson stated basically, the number had doubled from last year; the last page states \$818,000.

Mr. McGuire responded that amount was how much was allocated in his budget. The Board approved \$1.1 million last year.

Mrs. Rich Levinson clarified the Invoiced-to-Date Amount was \$818,000.

Mr. McGuire did not believe this was the latest invoice. There was an additional invoice paid.

Mrs. Rich Levinson asked if he was working on the 45% premise of increasing that amount again.

Mr. McGuire responded affirmatively. He stated that was an estimate and they wanted to ensure they do not have to come before the Board to ask for additional money.

Mrs. Bartleman commented the Broward Virtual School has done an excellent job.

Mrs. Rich Levinson inquired the withdrawal fees on page 24 of the Florida Virtual School (FLVS) Franchise Agreement were always in the contract and asked if they do not end up taking the class, and many students pull out of classes, was the District obligated to pay withdrawal fees.

Mr. McGuire explained the criteria when there is a fee charged, which is for any enrollment that goes beyond 30 days or 20% complete. The page referred to, is if Broward Virtual School chooses to use their full-time enrollment platform, which it does not.

Mrs. Rich Levinson stated it is 30 days or 20%.

Mr. McGuire responded affirmatively for an active enrollment.

A vote was taken on these items.

**EE-7. Recommendation of \$500,000 or Greater - 56-005E - Virtual Instruction Program, Grades 6-12 (Approved)**

Motion was made by Mrs. Bartleman, seconded by Mrs. Rupert and carried, to approve the recommendation to award for the above contract. Contract Term: July 29, 2015, through June 30, 2016, 1 Year; User Department: Broward Virtual School; Award Amount: \$1,600,000; Awarded Vendor(s): Florida Virtual School; M/WBE Vendor(s): None. Mrs. Brinkworth was absent for the vote. (8-0 vote)

In accordance with Florida Statute 1002.45, school districts are required to offer a full-time K-12 Virtual Instruction Program to Florida students. Broward Virtual School provides full-time enrollment to students in grades 6-12 with a school of choice using Florida Virtual School courses.

Pursuant to School Board Policy 3320, Section II, Rule G, the requirement for requesting competitive solicitations or prior School Board approval is hereby waived as authorized by chapter 6A-1.012 (11) (a) State Board of Education Administrative Code, for the purchase of professional services which shall include without limitation, artistic services and academic program reviews.

This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

The estimated financial impact will be \$1,600,000. Currently, \$850,000 is allocated to the Broward Virtual School's approved budget. Due to student enrollment growth, an additional \$750,000 is required from the General Fund for course licensing.

Agenda Items EE-6 and EE-7 were discussed concurrently.

A vote was taken on these items.

#### **EE-8. Revised 2015-2016 Opening and Closing School Times (Approved)**

Motion was made by Mrs. Rupert, seconded by Mrs. Good and carried, to approve the revised opening and closing school times for the 2015-2016 school year as a result of new placements within the Exceptional Student Education (ESE) Preschool programs in three elementary schools and the expansion of College Academy at Broward College (BC) to College Academy at BC's north campus. (9-0 vote)

New placements within the ESE Preschool programs are starting in three elementary schools: Robert C. Markham (1-2 routes), North Lauderdale (1-2 routes), and Oriole (1-2 routes). These programs meet the required hours for instructional learning as provided by state allocated FTE.

Child Find notes that there is a legal obligation to provide a free and appropriate public education to identified exceptional students birth-five years of age. In addition, state law requires that children must be evaluated within sixty (60) calendar days once a concern has been identified. Placement in an appropriate preschool program must be completed in a timely fashion.

#### **See Supporting Docs for continuation of Summary Explanation and Background.**

ESE Preschool program transportation impact: Six additional routes are needed to accommodate the new placements within the ESE Preschool programs at a cost between \$192,000 - \$288,000. The transportation department will absorb the additional costs within its existing budget.

See Supporting Docs for continuation of Financial Impact.

Mrs. Rich Levinson referred to the financial impact statement that said, "The cost for the College Academy at BC's north campus will be very minimal its first year since its schedule is third tier and only fifty (50) students will attend." She asked what it was costing the District. This was never discussed as a Board about expanding to the north campus, what that cost would be, and what were the intentions.

Dr. Wanza responded this was a part of the Collegic High School agreement that was approved earlier today. They did not have additional staff cost to add the 50 students on the north campus. They met with transportation staff and it was a minimum fuel cost. Dr. Wanza said they have been meeting throughout the year discussing the Creek Education Corridor it came about throughout the Collegic High School agreement.

Mrs. Rich Levinson informed staff that she loved the college academy and it was a wonderful program. She stated before this is expanded, they should have had a conversation as a Board about what it entailed and where it was going.

Mr. Runcie replied that it was his understanding that it was not an expansion of the number of students in the program.

Dr. Wanza added, when Ms. Davie accepted her allotment of students for the year, approximately 400 students, she then went to the students that were accepted to see if there was interest in students taking courses on the north campus. Fifty families replied that there was interest to take classes on the north campus. If they were not taking classes on the north campus they would take all of their classes on the central campus.

Mrs. Rich Levinson remarked the number would stay the same, in which staff answered yes.

Mrs. Bartleman referred to the AP English and the BCC English passage rates and stated they had a huge discrepancy. She supported the Broward College.

A vote was taken on the item.

Mrs. Brinkworth informed staff to ensure the District had a plan for the opening times for these changes.

Mrs. Korn asked how this is being communicated for those couple of schools.

Dr. Wanza responded it has been communicated via email, open house, and orientation for the 50 students with respect to the College Academy.

Ms. Snell stated the students would also get postcards just like all the other students that they transport.

Ms. Korn confirmed the school was communicating at their level.

A vote was taken on this item.

**EE-9. Bid Recommendation of \$500,000 or Greater - 16-012N - Art Equipment  
(Approved)**

Motion was made by Mrs. Good, seconded by Rupert and carried, to approve the recommendation to award for the above bid. Bid Term: September 1, 2015, through August 31, 2018, 3 Years; User Department: District-wide; Award Amount: \$900,000; Awarded Vendor(s): Commercial Art Supply and DGS Educational Products; M/WBE Vendor(s): None. (9-0 vote)

The School Board of Broward County, Florida, received two (2) bids for Bid 16-012N, Art Equipment. This Bid is for the purchase of art equipment, as deemed necessary by the District's Art Curriculum department, for all art programs. Art equipment is an essential part of the art curriculum for all grade levels. The primary users of art equipment are the art teachers at all school locations. It is important that the District utilize firm pricing and have consistency within the schools for most of the common art equipment.

A copy of the bid documents are available online at:

<http://www.broward.k12.fl.us/supply/agenda/16-012N-Art-Equipment.pdf>

The estimated financial impact will be \$900,000. Funding will come from the schools' art programs, as well as the Capital budget. The financial impact represents an estimated contract value; however, the amount authorized will not exceed the bid award amount.

Agenda Items EE-9 and EE-10 were motioned concurrently.

No discussion was held on these items.

**EE-10. Bid Recommendation for \$500,000 or Greater - 16-011B - Floor Machines  
and Supplies (Catalog) (Approved)**

Motion was made by Mrs. Good, seconded by Mrs. Rupert and carried, to approve the recommendation to award the above contract. Contract Term: July 29, 2015, through August 31, 2018, 3 Years, 1 Month; User Department: Physical Plant Operations (PPO); Award Amount: \$1,700,000; Awarded Vendor(s): Ideal Supply, Inc.; Interline Brands d/b/a Supply Works (AmSan); Pyramid School Products; Rex Chemical Corporation; and South Florida Janitorial Supply; M/WBE Vendor(s): Ideal Supply, Inc. (9-0 vote)  
The School Board of Broward County, Florida, received five (5) bids in response to Bid 16-011B - Floor Machines and Supplies (Catalog).

**See Supporting Docs for continuation of Summary Explanation and  
Background.**

A copy of the bid documents are available online at:  
[http://www.broward.k12.fl.us/supply/agenda/16-011B\\_Floor\\_Machines\\_&\\_Supplies.pdf](http://www.broward.k12.fl.us/supply/agenda/16-011B_Floor_Machines_&_Supplies.pdf)

The estimated financial impact will be \$1,700,000; funding for this item will come from school and department operating budgets. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated bid award amount.

Agenda Items EE-9 and EE-10 were motioned concurrently.

No discussion was held on these items.

## **FF. OFFICE OF ACADEMICS**

### **FF-1. Agreement between The School Board of Broward County, Florida and Signature Grand (Approved)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to approve the Agreement between The School Board of Broward County, Florida and Signature Grand, for use of the Signature Grand to hold the South Florida Gifted and Talented Symposium. (9-0 vote)

The School Board of Broward County, Florida, in conjunction with Broward Cultural Division and Broward Center for Performing Arts, will hold the South Florida Gifted and Talented Symposium: Full S.T.E.A.M. Ahead, at the Signature Grand on September 17, 2015.

This agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

The rental of the Signature Grand space is \$2,400. The event has been planned to be cost neutral and it is estimated that all fees, including ancillary fees that do not require contracts, will be covered by registration fees. Therefore, this item does not require a Collaborative Form from the Capital Budget Department. There is no additional financial impact to the District.

Mrs. Rich Levinson wanted to thank staff for the work they were putting in on the South Florida Gifted and Talented Symposium. It is a fabulous event each year and this year it is full steam ahead, focusing on all the aspects of curriculum in the schools.

A vote was taken on the item.

**FF-2. Agreement between Broward College and The School Board of Broward County, Florida**  
**(Approved)**

Motion was made by Mrs. Rupert, seconded by Mrs. Bartleman and carried, to approve the Agreement between Broward College and The School Board of Broward County, Florida, to enter into a Dual Enrollment Articulation Agreement. (9-0 vote)

As required by Florida Statute (F.S. 1007.235), Broward College and The School Board of Broward County, Florida, must enter into a Dual Enrollment Articulation Agreement to offer dual enrollment courses to all eligible high school students. This agreement will provide an opportunity for students to complete university level courses necessary to complete a four-year degree, while also completing a high school diploma. For additional information, please see the Executive Summary.

This agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

This agreement will be executed by Broward College after School Board approval.

The estimated financial impact to the District is \$3,431,505. Currently, \$3,268,456.50 is allocated in the Math, Science, and Gifted department's budget for tuition and the Innovative Learning and Arts budget for instructional materials for the 2015-2016 school year. An additional \$163,048.50 is requested, which represents a 5% increase due to projected increases in enrollment.

Mrs. Rich Levinson expressed concern regarding the Dual Enrollment cost of \$3.5 million and anticipated the cost going up. She inquired how staff arrived at the \$3.5 million amount.

Guy Barmoha, Director, Math Science & Gifted, replied they looked at trend data the past few years; enrollment is going up and they put a 6.2% increase from last year's to this year's allocation. The projection for last year was \$1.7 million in tuition, but it was actually \$2.1 million. Last year's projection for books were \$1.5 million, but actually paid \$1.1 million. Last year the District paid a total of \$3.2 million and this year the projection is \$3.4 million.

Mrs. Rich Levinson reiterated her comments from the Board workshops that it is incumbent upon staff to build the capacity of the Advanced Placement (AP) teachers so that the students are taking these courses within the District's school system, instead of paying the sum of \$3.5 million for students to be able to take high rigor courses. She stated with the Advanced Placement (AP) courses, students get college credit as well. Florida colleges, 3 and above, receive college credit. Students need to get to a point where they can take these rigorous classes and that the District has the capacity for instructors to be able to teach these classes in any of the high schools.

Mr. Barmoha spoke of capacity and stated staff put together a local AP credentialing called the Lapsy Program where they will start to build capacity in AP teachers.

Mrs. Rich Levinson stated for the summer sessions, only a few teachers are able to go because some schools pay for them and others do not. She suggested staff should look at that across the board to see how to get more teachers attending these training sessions.

Bob McKinney, College & Career Readiness, remarked they solicited in 12 of the largest subjects for all to participate in the Lapsy program. Through Talent Development, the APSI (Summer Institutes) was funded and that was how they try to target additional subjects every year. They were looking to expand that and make it a sustaining program with the goal of having all of the District's AP teachers within three (3) years attend the APSI.

Mrs. Rich Levinson stated the PLCs are critical with schools sharing what they are doing. There is capacity in some schools and not in others. In order to move away from this, she firmly believed that classes that taught in our system should be a supplemental agreement and not something that replaced what happened in schools.

Mr. McKinney added they went to every high school principal individually and received great feedback from the schools. As a result of the PLC meetings, they will have all AP teachers meeting as a group and sharing best practices. At the end they will have an artifact that will be put in a repository so a new AP teacher can have something they can go to in order to receive lesson plans, assessments, and activities.

Mrs. Rich Levinson said she looked forward to enhancing the program and making it possible for students to take an AP course in any district school and know that they will receive the level of instruction that they should have in that course.

Mrs. Bartleman referred to the AP training and stated the passage rates were very low. She suggested staff to look at appropriately placing students. Some students were receiving Ds in AP classes and were still in that class. She stated if they do not pass the test, their self-esteem and GPA is ruined, when they could have taken an Honors class. It is a double-edged sword.

Mr. Barmoha stated the District was trying to work with school counseling to ensure all the counselors advise students of the proper placement, such as AP, dual-enrollment, Honors courses, or IB/Cambridge.

Mrs. Bartleman remarked there was a program that teachers were teaching in college classes in one of the schools. She wanted to know what would stop someone from teaching the course English 1101 with our teachers; would it be something that could be done through state statute.

Mr. Barmoha stated the hurdle is teachers credentialing do not qualify to be Broward College (BC) professors. The District does not pay tuition on any courses its teachers instruct.

Mrs. Bartleman inquired if the District has done a cost analysis of what it would cost to pay to get teachers certified with the BC class and get that money back to the District.

Mr. Barmoha replied he had not done the cost analysis.

Mrs. Bartleman stated they have to find a way to bring those dollars back. The wave of the future is everyone is skipping high school and taking their AA classes. She said there should be a way to be competitive and get those students in this District schools. This is clearly an unfunded mandate.

Mrs. Bartleman referred to the AP classes and said it was a disparity against the lowest and high socio-economic student in the ability to purchase the Barnes and Noble study guides. She saw the difference when a parent could purchase the book and the other parent could not. She referred to the study guide that could be ordered on Amazon or Barnes and Noble.

Mr. Barmoha stated the District supplied the textbooks but did not supply the supplemental non-required reading.

Mrs. Bartleman stated it is a good thing when a school has the whole AP class with parents that purchase the recommended books, along with the study book for their child; however, in a school where the passage rate is not great and the students do not have the ability to purchase that book, there is a problem. Those study guide books make a difference for the kids. She suggested staff to explore this further so that more students would have access to those study guide books. Mrs. Bartleman inquired about the AP homework over the summer, in which they receive a packet and must take an exam online. Students are turned off to the course before they even attend the class. She wanted to know what kind of a requirement was that for during the summer.

Mr. McKinney responded there is a suggested summer activity and reading lists. He will explore this topic further to find out the schools and see if what they are requiring was appropriate.

Dr. Osgood referred to the dual enrollment. The Board initially had a discussion about the Charter schools and how to strengthen the relationship. Mr. Runcie created this committee and they have been working together to formulate a way that would work in unison. It is time to have those conversations with Florida's four-year universities to see how the District can align what it is doing and work cohesively with them, not shifting the costs back and forth. There should be a way to come up with an approach going forward that to go to the legislature where so the District will not incur all the cost like with the dual enrollment.

Dr. Osgood said she was an alumni of Broward University and she understood the benefits and, as a former adjunct at Nova, she knew there were certain requirements needed in order to teach, that a lot of our teachers did not have. She wanted to know if that option was opened, would it mean the District was obligated to help them get or meet those requirements.

Dr. Osgood felt there needed to be high-level conversations about education reform as a county to look at connecting, as with early childhood development, but to look at connecting all county-wide educational public initiatives together and work collaboratively to achieve it.

Mrs. Rich Levinson referred to the college-board and announced they are partnering with Khan Academy for free math help online for students who are taking AP math classes; a free resource for students to use.

Ms. Korn referred to the actual instruction for these courses on the campuses. The savings to the District is the tuition; however, it would still have to pay for textbooks.

Mr. Barmoha stated the District would still have to pay for textbooks but the savings is the tuition. The students still receive the BC credit or UF credit.

Ms. Korn stated this is not the total investment in dual enrollment; it is received at different times. She inquired if staff was anticipating the similar 5% increase.

Mr. Barmoha responded he was anticipating a 5% increase across the board. They were only bringing two contracts to the Board; one for UF and one for FAU, which is small in comparison to this one. The UF tuition last year was \$70,000 total, which included the textbooks. The new contract this year may separate the textbook from tuition but it would be a very nominal fee compared to what we are paying for BC. The FAU tuition last year was under \$10,000 total.

Ms. Korn inquired regarding the \$200 for materials, and asked if staff confirmed that it is still a flat amount and is not going to increase or was staff making an assumption that it will not go up.

Mr. Barmoha responded they were taking an average of what the materials cost. Some material cost were becoming less and less because eBooks are available so we are working with BC (their bookstore is Barnes and Nobel) to actually rent books; getting paid back on return books and getting more e-Books when possible.

Mrs. Good inquired if staff had an idea of the number of students using dual enrollment and how many of them were enrolling in Broward College upon graduation.

Mr. Barmoha stated he did not have the statistics.

Mrs. Good remarked that during graduation, a lot of students were stating that they were going to Broward College.

Mr. Barmoha stated he would have an analysis captured of those that are utilizing the program and how many were enrolling in Broward College.

The Chair received input from the audience.

Mrs. Freed Freedman commented she was pleased with BC and the opportunities the students will be able to have moving forward. People are looking at it as AP vs. dual enrollment vs. IB when it should be looked at collectively and what best suits the needs of each student. Every child will be able to explore what they need for themselves. Regarding teachers that have the ability to teach these courses at a very reduced rate and are able to teach the course through Broward College, the students still have the ability to take that course as opposed to the AP course. She said she hoped staff could further research that information. She stated two out of four schools are going to be offering this and move in a direction respecting that it does cost a lot of money for the dual enrollment. If new teachers look to teach those courses, they should get credentials through the institution and have the ability to teach, and it will give the District the opportunity to save money and give the students what they need.

A vote was taken on the item.

**FF-3. Amendment to contract with State of Florida, Department of Health -  
Dating Matters Initiative (Approved)**

Motion was made by Mrs. Good, seconded by Mrs. Rupert and carried, to approve contract amendment - Dating Matters Initiative with State of Florida, Department of Health. (9-0 vote)

The purpose of the program, Dating Matters: Strategies to Promote Healthy Teen Relationships, is to build local public health capacity to establish a comprehensive community-wide teen dating violence prevention initiative that focuses on 11-14 year olds to promote respectful, non-violent dating relationships among youth in high-risk urban communities.

The provisions of this amendment reflect revised funding for the 2014-15 school year. The additional dollars fund salary increases resulting from negotiated salaries.

This amendment has been reviewed and approved as to form and legal sufficiency by the Office of the General Counsel. This amendment will be executed after School Board approval.

The positive financial impact to the District is \$84,423. There is no additional financial impact to the District.

Mrs. Rupert wanted to know how the success of this program was being measured and, if the high schools listed in the 2013 agenda item were still included in this particular item. She asked staff to answer the second question first.

Michaëlle Valbrun-Pope, Executive Director, Student Support Initiatives replied the high schools were still included and they continued to be supported. The success of the program was measured by pulling information required from the grant on students that are impacted. They also looked at pre- and post-information connected to behaviors that were reported in TERMS for the behavior management program, and a lot of general data was pulled around school climate and culture, as well as those students that were engaged and their perception around the impact of the program.

Mrs. Rupert inquired if staff included the School Environmental Safety Incident Reporting (SESIR) Reports in the evaluation.

Mrs. Pope responded yes, all the general behavior intervention pulled from the District's behavior management system was included.

Ms. Korn acknowledged the additional funds were coming from the Department of Health, but it appeared the pay for one salaried employee went up 19% and she wanted to know why the increase of \$12,000 was so significant.

Mrs. Pope stated that was the District's negotiated salary increase for that individual. The grant is providing the additional dollars to cover salary approval that this Board approved.

Ms. Korn said that was a concern to her and felt it was relevant to being a good partner with those organizations the District has grants. When a salary is approved and is associated with someone who is working under a grant, they have to automatically accept whatever raise the District gives. Ms. Korn felt if a raise impacts a grant, the other company should be willing to absorb those costs. She asked staff how the 19% increase occurred and was the individual already in the position.

Mrs. Pope replied it was the same individual in the position and the negotiated raise was agreed to by the grantee, who would support the District by providing the additional funds.

Ms. Korn asked the Superintendent to review situations such as this the next time raises are brought forward.

Mr. Runcie said he would follow-up on this item and if necessary, provide a memo to the Board as to the changes.

The Chair received input from the audience.

A vote was taken on the item.

**FF-4. Cooperative Agreements and Calendars with Transition Services  
Providers for Students with Disabilities Age 18 through 21 (Approved)**

Motion was made by Mrs. Rupert, seconded by Ms. Murray and carried, to approve the renewal of Cooperative Agreements and Calendars between The School Board of Broward County, Florida (SBBC) and Transition Services Providers for Students with Disabilities age 18 through 21. (9-0 vote)

The School Board of Broward County, Florida (SBBC) is required under federal legislation to educate and provide Transition Services to all identified transitioning students with disabilities. "Transition Services" is a term used in the Individuals with Disabilities Education Act (IDEA) that defines a coordinated set of activities that may address, among others, the assessment, planning process, educational, and community experiences for youth with disabilities at age fourteen. The intent of Transition Services is to create opportunities for youth with disabilities that lead to positive adult outcomes. The SBBC seeks to enter into agreements with ARC Broward Inc., and Goodwill Industries of South Florida, Inc. to provide Transition Services to students 18 to 21.

**See Supporting Docs for continuation of Summary Explanation and Background.**

These agreements have been reviewed and approved as to form and legal content by the Office of the General Counsel.

There is financial impact of \$179,042 to the District for transportation. The source of these funds is included in the transportation budget.

No discussion was held on this item.

**FF-5. New Agreement between The School Board of Broward County, Florida  
and Innovations for Learning (Approved)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to approve a new agreement with Innovations for Learning (IFL). (9-0 vote)

Innovations for Learning (IFL) is a non-profit organization dedicated to improving early literacy and reading skills through a teacher-led blended learning literacy program in underperforming elementary schools. IFL partners with major corporations and community agencies to launch sustainable implementations in major urban school districts by helping districts and schools connect the power of teachers, technology, and online mentors to personalize and differentiate instruction using mobile technology (iPads) at the K-1 grade levels. An online mentoring program (TutorMate) pairs corporate and community volunteers and targeted first grade students remotely once a week to encourage and support reading achievement. Two Teacher Ambassadors from IFL deliver ongoing teacher development and coaching to participating schools.

This agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

The financial impact to the District is \$320,000.00.

Agenda Items FF-5 and FF-6 were discussed concurrently.

Mrs. Rich Levinson addressed item FF-5. She thanked the corporations, community agencies, and individuals within, who have taken the time to service online mentors for Innovations for Learning (IFL). When she is out in the community, she is told about the experience and how valuable they think the program is. Mrs. Rich Levinson commended everyone who had taken time out of their busy schedules to work with the District's students. Secondly, there were no outcomes or impact to student achievement and she wanted to know when staff anticipated some outcomes or impact student achievement.

Lynne Oakvik, Curriculum Supervisor, Innovative Learning and Arts, replied they were reviewing the data. Last year was the first full year of implementation and 2013-14 was half a year implementation, in which they used fair data for their review. Last year there was a change in what primary teachers used to measure their data and they had the option of the Developmental Reading Assessment (DRA) and Rigby Running Records. Ms. Oakvik stated they were looking at that data and were working with the Research department. In addition, they had data from IFL management system, which showed a pattern of strong improvement in many of the schools, and increased proficiency in the majority of the 13 schools that were implementing IFL. They were also participating in a study with George Washington University, which looked at IFL implementation in Broward and other cities across the country.

Ms. Oakvik said all the data would be compiled together to be reviewed and analyzed. In addition, they have qualitative data from principals, which not only depicts student outcomes, but teacher outcomes as well. This program would be a great scaffold for the primary teacher in helping them to personalize learning and layer it on top of the literacy program Journeys, Daily 5, or other program the school used. It will help them differentiate instruction in a meaningful way. Ms. Oakvik stated they should have quantitative data from George Washington University in a couple of months. Then she and Lori Canning, Director, Early Learning School Readiness, would be analyzing the running record data they received from schools.

Dr. Canning added that as students progress to second grade, they would follow them to review the grade level proficiency, how they entered first grade, how they exited first grade, and how they entered into second grade. Outcome results should be available by the end of the year.

Ms. Murray commented on FF-5 and stated she had met with Dr. Canning several weeks ago in regards to the performance and she tagged them with Nathan Balasubramanian, Director, Office of Strategy & Continuous Improvement, to implement what had been requested. There was great enthusiasm with the efforts that were made. This had been place for three years and the results have been a long time in waiting.

Ms. Murray believed the base of education starts in the beginning at the elementary level and commended staff and said they had her support.

The Chair received audience input on these items.

A vote was taken on these items.

**FF-6. Postsecondary Workforce Education and Community Education Fee Schedule for SY 2015-2016 (Approved)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to approve the proposed Postsecondary Workforce Education and Community Education Fee Schedule for SY 2015-2016. (9-0 vote)

Workforce Education fees are established by the Legislature in the General Appropriations Act. The School Board must annually adopt a Fee Schedule. The fees for Community Education programs, also known as fee support, are set forth by the District. Over 175,000 students enroll annually in Career Technical, Adult, and Community Education programs, courses and activities.

**See Supporting Docs for continuation of Summary Explanation and Background.**

The positive financial impact to the District is approximately \$7,000,000. The source of funds is adult student fees. There is no additional financial impact to the District.

Agenda Items FF-5 and FF-6 were discussed concurrently.

The Chair received audience input on these items.

A vote was taken on these items.

**GG. OFFICE OF HUMAN RESOURCES**

## **HH. OFFICE OF THE GENERAL COUNSEL**

### **HH-1. Settlement Agreement between The School Board of Broward County, Florida and HADP Architecture, Inc. (Approved)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to approve the Settlement Agreement between The School Board of Broward County, Florida and HADP Architecture, Inc. Ms. Murray was absent for the vote. Mrs. Rich Levinson abstained from the vote. (7-0 vote)

This Agreement is the result of efforts to resolve differences and disputes between HADP Architecture, Inc., formerly known as Harper Partners, Inc. ("HADP"), and The School Board of Broward County, Florida (the "SBBC") arising from the design and construction improvement Hallandale Elementary School Replacement School Project, Project No. 0131-99-02 (hereinafter "the Project").

#### **See Supporting Docs for continuation of Summary Explanation and Background.**

There is a positive financial impact to the District in the amount of \$280,000.

Mrs. Rich Levinson stated her spouse was an attorney for the law firm that handled this item and she would be abstaining from the vote.

No other discussion from the Board was held on this item.

A vote was taken on the item.

## **II. OFFICE OF THE SUPERINTENDENT**

### **II-1. First Amendment to Agreement between The School Board of Broward County, Florida and Arthur J. Gallagher Risk Management Services, Inc. (Approved)**

Motion was made by Mrs. Rupert, seconded by Mrs. Good and carried, to approve the increased spending authority for RFI 14-063P, Property and Casualty Insurance Brokerage Services, to procure a Master Builder's Risk Insurance Policy and amend the Agreement between The School Board of Broward County, Florida and Arthur J. Gallagher Risk Management Services, Inc., (AJG) for placement of the District's Property and Casualty insurance policies. Ms. Murray was absent for the vote. (8-0 vote)

In an effort to support the District's strategic goal of continuous improvement, the Risk Management Department, in collaboration with the District's insurance broker, AJG, sought alternative means of transferring risk and reducing costs on builder's risk insurance policies.

#### **See Supporting Docs for continuation of Summary Explanation and Background.**

This First Amendment to Agreement has been reviewed as to form and legal content by the Office of the General Counsel.

The estimated financial impact to secure a Master Builder's Risk Insurance Policy for five years is \$3,900,000. This represents a conservative estimated savings of \$2,900,000 over the five-year period from the current form of risk transfer. The source of the funds for the Builder's Risk premiums will be capital project budgets approved in the District Educational Facilities Plan.

No discussion was held on this item.

## **JJ. OFFICE OF FACILITIES AND CONSTRUCTION**

### **JJ-1. Approve Use of Owner's Contingency for Change Order #1 - Coral Park Elementary School - State Contracting & Engineering Corporation - HVAC Replacement - Project No. P.001602 (Approved)**

Motion was made by Mrs. Rupert, seconded by Mrs. Good and carried, to approve Use of Owner's Contingency for Change Order #1, Coral Park Elementary School, State Contracting & Engineering Corporation, HVAC Replacement, Project No. P.001602, in the amount of \$61,230, -0- days. (9-0 vote)

Approve Use of Owner's Contingency for Change Order #1, \$61,230, -0- days  
Coral Park Elementary School State Contracting & Engineering Corporation  
HVAC Replacement Project No. P.001602

All projects have been appropriated in the Amendment to the Adopted District Educational Facilities Plan (May 19, 2015) and in the District's Capital Budget.

Mrs. Rupert inquired why this was not discovered during the needs assessment and, from whom would the \$61,230 be paid.

Sonja Coley, Project Manager III, Facilities Design & Construction, replied the \$61,230 was in the contingency of the contractor who will be paying for it. This was already in the budget. She did not have an answer as to why it was not discovered for the needs assessment but would follow-up.

The Chair received input from the audience.

Ms. Korn asked if this was for a campus-wide project (HVAC).

Ms. Coley responded no, it was to address the AAON units at the projects. The media center was not included because it had its own air conditioning. She would have to follow-up to determine how it got to this point.

A vote was taken on the item.

**JJ-2. Terminate Professional Services Agreement Song & Associates, Inc. -  
Annex Replacement/30 Classroom Addition with Athletic Fields - Olsen Middle  
School Dania - Project No. P.000090 (f.k.a. 0472-21-01) (Approved)**

Motion was made by Mrs. Good, seconded by Mrs. Rupert and carried, to approve the Termination of the Professional Services Agreement (PSA) between The School Board of Broward County, Florida and Song & Associates, Inc., Annex Replacement/ 30 Classroom Addition with Athletic Fields, Olsen Middle School, Project No. P.000090, approved by the Board on June 15, 2004, and approve final payment to Song & Associates, Inc. in the amount of \$22,802. (9-0 vote)

The PSA, dated June 15, 2004, is being terminated for convenience, in accordance with Article 10.2.1 of the Agreement. The original Agreement included architectural fees of \$570,800 for demolition of the existing annex school and design and construction administration of a new 30-classroom addition and athletic facility. The project was fully designed and bid, but due to budget shortfalls, the project was cancelled in 2009 and re-scoped to include demolition of the existing annex and restoration of the site into athletic fields. Due to ongoing budget shortfalls, the project was cancelled a second time in 2011.

Upon approval of this item, final payment of \$22,802 will be made, resulting in a positive financial impact of \$174,992, which will be returned to the Capital Projects Reserve.

Ms. Murray heard from many of her constituents who were concerned that the cancelled agreement for demolition would mean this project would be cancelled as well.

Mr. Runcie remarked it was made very clear, prior to the public voting on the bond, specifically what would be allocated to each school, what projects would be completed, and that was what was committed to as an organization. It cannot be changed now or it would put the District in a situation where it was engaging in behavior to not be committed in its promises. Where those projects are captured in the bond program is how they would be completed. These needs were not lost; the question is, when would it start and where did it fit on the list of priority needs. Those schools with the most critical needs would be addressed first.

The Chair received input from the audience.

Mrs. Good appreciated what the Superintendent said and knows everyone has compassion for the projects that need to be done. No one was ignoring the need, but when the bond was initiated, it was very clear that there would not be sufficient dollars to complete all the work that was needed, totaling \$3 billion. The Board had painful discussions for hours and hours regarding the projects. She did not know what it would take to remind everyone that there were not enough dollars to complete everything. She believed the needs should be re-emphasized once again with everyone.

Mr. Runcie stated for the record, there were \$8 million from the General Obligation Bond (GOB) slated for these types of investments at Olsen Middle School, which meant it was one of the high priority schools. What was promised to this community is online and the District has been more than transparent since day one.

The Chair received additional input from the audience.

Ms. Korn requested staff to follow-up on the status of what was occurring in the building at Olsen and ensure no one was living in it.

Mr. Runcie said there were additional funds that would be available, they would need to stay with the same approach they had with the GOB. Some of the additional funds would be used as a substantial investment for music, athletics, and the arts, and it would need to stay on the table for a later discussion on how things would be addressed.

A vote was taken on the item.

**JJ-3. Change Order #10 Fort Lauderdale High School - Kaufman Lynn Construction, Inc. - Remodeling/Renovations - Project No. P.000687 (f.k.a. 0951-27-01) (Approved)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to approve Change Order #10, Fort Lauderdale High School, Kaufman Lynn Construction, Inc. Remodeling/Renovations, Project No. P.000687, in the amount of \$89,652, -0- days. (9-0 vote)

Change Order #10, \$89,652, -0- days Fort Lauderdale High School Kaufman Lynn Construction, Inc.  
Remodeling/Renovations Project No. P.000687

Refer to Exhibits 1 and 3 for detailed information.

There is a financial impact of \$89,652, which will come from the Capital Projects Reserve.

No discussion was held on these items.

**JJ-4. Approve Authorization to Increase Funding Plantation High School - Outdoor Dining Canopy - Project No. P.001630 (Approved)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to approve the authorization to increase funding by \$135,488, for the Plantation High School, Outdoor Dining Canopy, Project No. P.001630. (9-0 vote)

The scope of work for this project was to provide a 1,500 SF shade structure with slab to be located in the open-air courtyard adjacent to the south side of the existing cafeteria. During the initial stages of the project, a Project Charter meeting involving all stakeholders was held to discuss the project.

At that meeting, it was determined that the proposed square footage of the canopy would not sufficiently accommodate the number of students, anticipated to be using the space. As a result, the canopy size was increased to 2,275 SF. The proposed design space would provide an aluminum canopy in accordance with SBBC design criteria and building codes, including all site and underground utilities, demolition and installation of site work, concrete foundation/slab, and electrical and lightning protection, as required for outdoor dining. The canopy will be adjacent to the west side of the existing cafeteria.

There will be an additional financial impact in the amount of \$135,448, which will come from the Capital Projects Reserve.

Mrs. Rupert said this project was seven months behind and it looked like it spent an entire year in procurement.

Ms. Coley responded she would have to look at that because it was originally started with a project manager and given to URS. She did not have that information.

Mrs. Rupert said the design was not started at all.

Ms. Coley replied there are some designs that started but had to stop.

Mrs. Rupert pointed out it was not stated in the report. She said with URS, they provide monthly reports and then the Facilities department provides quarterly reports, which happened to be late. She would like to see the URS monthly reports because it gives the Board an idea as to which way the project is going. URS monthly report should be available to the Board or online.

Mr. Runcie agreed and said it was a report that has to be generated, so if the Board wants to review those as well, he will ensure they are provided to the Board.

Mrs. Rupert added, to ensure the quarterly reports from the Facilities department are provided to the Board on time. She would like to receive the monthly reports from URS and the quarterly reports from Facilities, but again they have been behind in sending the quarterly reports. Next, the projects were initiated before the project charter meeting was instituted and she felt this was another way the community was treated as an afterthought.

Mrs. Rupert stated the meeting should have been held before the initiation of design. She wanted to know when the charter meeting was held in relation to the commencement of the project and the plan, start, and completion dates.

Ms. Coley did not have that information but could get the information for her. She reiterated this originated with a project manager and at the time had not implemented the project charter. Once URS came on board, they started to implement this process.

Mrs. Rupert inquired what was the plan completion date.

Ms. Coley replied the plan completion date would be May 4, 2016, based on the plan start of December 2, 2015.

Mrs. Rupert asked when the construction would start.

Ms. Coley said they would re-engage the consultant once the change order is approved. It is contingent upon the approval of additional funds.

Mrs. Rupert appreciated the information, but what is being done now for a proper effective canopy in place for these students in August.

Ms. Coley was not sure where they are being served and believed they were still in the cafeteria and wherever they can find space.

Mrs. Rupert said that was a problem and someone needed to have plan so the children will be fed in an appropriate manner safely in August.

Ms. Coley stated she would look into seeing if something else could be done.

Dr. Osgood said this process started with an initial scope that was not adequate to meet the needs of the students and was revised. In that process it is why it is coming forward now.

Ms. Coley said that was correct.

Dr. Osgood wanted to be clear. She knew Plantation had been visited and this was being worked on and they were making a good faith effort to move forward. She would like specific timelines of how to move forward in an expeditious manner.

Ms. Murray asked if this was handled by PPO.

Ms. Cooley responded, no, it would be bid out to a contractor. She would not give it to PPO, but it is something they could look at.

The Chair received input from the audience.

Ms. Coley remarked that the drawings were permitted but they could not come to terms with the original contractor because he was about 72% more in costs than what he originally estimated. Subsequently, that project was cancelled and they chose a different route with URS.

Dr. Osgood wanted to make it clear that staff is not saying the District did not have a plan. The Board has to approve the additional authority first before it can take the next steps.

Mrs. Good added, that this District has attempted various times to solicit input and allowed ample opportunity to the community to provide input for the record. She questioned staff if the canopies were no longer a temporary-type canopy.

Ms. Coley replied no, it would not be a tent. They will have proper drainage according to code.

Ms. Good said this school will receive a canopy that is state of the art, it is not a state of the art cafeteria but still good. She thanked staff for answering questions.

Mrs. Freedman asked where the additional funds coming from.

Ms. Korn responded that the funds were not funds from GOB, but were funds from the state and the additional funding would be discussed at a future meeting.

A vote was taken on the item.

#### **KK. OFFICE OF FINANCIAL MANAGEMENT**

#### **LL. OFFICE OF PORTFOLIO SERVICES**

##### **LL-1. Premium Services Agreement Approval - Part 1 (Approved)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to approve the Premium Services Agreements between The School Board of Broward County, Florida (SBBC), and listed governing boards. (9-0 vote)

Copies of all supporting documents are available at the Innovative Programs Design/Support Department on the 4th floor of the K. C. W. Administration Center and online via the Broward County Public Schools eAgenda at: <https://webappe.browardschools.com/eagenda/>

These agreements have been reviewed and approved as to form and legal content by the Office of the General Counsel.

##### **See Supporting Docs for continuation of Summary Explanation and Background.**

The estimated positive revenue to the District for these 2015-2016 Premium Service Agreements will be based on the actual number of services requested and delivered to the pertinent charter schools.

Agenda Items LL-1, LL-2, LL-3 were discussed concurrently.

Mrs. Rich Levinson was happy to see the department increasing the amount of the Premium Services Agreement. Her question was regarding the Middle School Athletic Association and wanted to know what it entailed.

Mrs. Brown said in reviewing all of the middle school sports being provided to Charter schools, they found there was a significant cost associated with that for referees, using fields, and so forth. Some of the Broward County Public Schools (BCPS) were actually paying some of the expenses. Through Venture Design and Student Activities, they were able to determine the exact costs and by using the Venture Design model, provide those services to Charters at cost.

Mrs. Rich Levinson asked if staff was confident that all the costs were sufficient enough to cover what was being supplied, in which staff answered, yes.

The Chair received input from the audience.

A vote was taken on these items.

**LL-2. Premium Services Agreements Approval - Part 2 (Approved)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to approve the Premium Services Agreements between The School Board of Broward County, Florida (SBBC), and listed charter schools' governing boards. (9-0 vote)

Copies of all supporting documents are available at the Innovative Programs Design/Support Department on the 4th floor of the K. C. W. Administration Center and online via the Broward County Public Schools eAgenda at: <https://webappe.browardschools.com/eagenda/>

**See Supporting Docs for continuation of Summary Explanation and Background.**

These agreements have been reviewed and approved as to form and legal content by the Office of the General Counsel.

The estimated positive revenue to the District for these 2015-2016 Premium Service Agreements will be based on the actual number of services requested and delivered to the pertinent charter schools.

Agenda Items LL-1, LL-2, LL-3 were discussed concurrently.

The Chair received input from the audience.

A vote was taken on these items.

**LL-3. Premium Services Agreement Approval - Part 3 (Approved)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to approve the Premium Services Agreements between The School Board of Broward County, Florida (SBBC), and listed governing boards. (9-0 vote)

Copies of all supporting documents are available at the Innovative Programs Design/Support Department on the 4th floor of the K. C. W. Administration Center and online via the Broward County Public Schools eAgenda at: <https://webappe.browardschools.com/eagenda/>

**See Supporting Docs for continuation of Summary Explanation and Background.**

These agreements have been reviewed and approved as to form and legal content by the Office of the General Counsel.

The estimated positive revenue to the District for these 2015-2016 Premium Service Agreements will be based on the actual number of services requested and delivered to the pertinent charter schools.

Agenda Items LL-1, LL-2, LL-3 were discussed concurrently. The Chair received input from the audience.

A vote was taken on these items.

**LL-4. Agreement with Memorial Healthcare for Athletic Trainer Services (Approved)**

Motion was made by Mrs. Rupert, seconded by Dr. Osgood and carried, to approve Agreement with Memorial Healthcare to provide athletic trainer and physician services to student athletes attending eight Broward County Public High Schools (Cooper City, Everglades, Flanagan, Hallandale, McArthur, Miramar, South Broward and West Broward). The Agreement runs from August 4, 2015 through August 3, 2016. (9-0 vote)

The athletic trainer program between Memorial Healthcare and The School Board of Broward County, Florida, is consistent with the intent of Florida Statute 1012.46, Athletic Trainers. Pursuant to this provision, the goal of the Legislature is to have school districts employ and have available an athletic trainer in each high school. School districts may establish and implement the athletic injuries prevention and treatment program. Central to this program should be employment and availability of persons trained in the prevention and treatment of physical injuries that may occur during athletic activities.

**See Supporting Docs for continuation of Summary Explanation and Background.**

This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

The Agreement will be approved by Memorial Healthcare following School Board approval.

The total financial impact for the 2015-2016 school year is \$202,346. Currently, \$198,378 is budgeted in the Athletics and Student Activities Department budget. The remaining \$3,968 is being requested from the General Fund - Fund Balance.

Mrs. Good said the services provided by Memorial Health Care with regard to their trainers has been exceptional. She appreciated the cost comparison staff provided that was very helpful. Mrs. Good questioned how long they had provided to the District.

Damian Huttenhoff, Director, Athletics & Student Activities, replied about 7-8 years.

Mrs. Good asked if they were the only ones that could provide the service and if there was a reason why the District did not bid out those services.

Mr. Huttenhoff replied to his knowledge, Memorial Health was the only one that could provide the service, other than Broward Health, which would become a very sensitive and political issue due to the taxing jurisdictions.

Mrs. Good suggested providing an explanation in the future as to why the District only utilizes these services from Memorial Health Care.

A vote was taken on the item.

**LL-5. First Amendment to Modular Classroom Agreement with the City of Parkland (Approved)**

Motion was made by Mrs. Rupert, seconded by Dr. Bartleman and carried, to approve the First Amendment to Modular Classroom Agreement between The School Board of Broward County, Florida and the City of Parkland (City). (9-0 vote)

In order to help accommodate for the increase in students from planned residential development in the City, the original Modular Agreement was executed by the City on March 3, 2014 and by the School Board on March 17, 2014.

The Agreement stated that in exchange for the City's payment to the School Board in the amount of two million twenty-five thousand dollars (\$2,025,000) (Contribution Payments), the School Board would construct, maintain, and operate eight (8) permanent modular classrooms at public school(s) within the corporate limits of the City and remove eight (8) portable classrooms.

The Agreement conditioned the Contribution Payments upon the City's receipt of funds from the owners/developers of various properties in the City. The Agreement also required the School Board to construct only the maximum possible number of modular classrooms that could be funded with the Contribution Payments and prescribed a schedule for payment installments and the delivery of the modular classrooms.

**See Supporting Docs for continuation of Summary Explanation and Background.**

The source of these funds is the City of Parkland and is identified in the Amendment to the Adopted District Educational Facilities Plan (AADEFP), Fiscal Year 2014-15 to 2018-19, Addendum No. 2, Page No. 259.

Mrs. Bartleman asked if the portables were removed at Riverglades Elementary and if so, did District maintenance remove them or was it an outside company.

Mrs. Brown replied they were removed from Riverglades by District maintenance.

Mrs. Bartleman inquired where did the additional \$33,000 come.

Mrs. Brown stated it was from the agreement with the City of Parkland.

Mrs. Freedman asked staff to give a brief explanation of the modular agreement process.

Mrs. Brown explained the initial modular agreement with the City of Parkland was completed in March 2014. Originally there were eight (8) modulares to be removed and there was a shortfall of \$120,000 that came from the City, so they agreed on seven modulares. If another developer came forward, they would consider adding a modular back to the list, but that has not occurred. At a Board meeting in May 2014, there was consideration to put some of the portables at Park Trails Elementary as a shift to Riverglades.

Mrs. Freedman inquired why there was a shift from Riverglades to Park Trails.

Mrs. Brown responded the shift occurred because there was a site where the previous modulares were. During that time the City came forward with another donation \$7.724 million, with a possible \$1.232 million additional, to put a 24-classroom building at one of the schools in Parkland. After negotiations, they had to determine where the 24-classroom building would most effectively meet the enrollment projections. They used 5-years of historical/projected data, as well as new data they received and made the determination that the 24-classroom addition would make the perfect sense at Riverglades. It did not go over the core capacity of the school and therefore, moved the eight (8) modulares off the Riverglades campus and split between Heron Heights Elementary and Park Trails. They went out with the bid process in March 2015 and received no responses. They tried again in May 2015 and had a cone of silence breach during the open window with only one respondent.

Mrs. Freedman asked if the process starts all over again due to the breach.

Mrs. Brown replied yes.

Mrs. Freedman clarified the reason for not completing the work was because of a setback due to the cone of silence, in which staff replied yes.

Mrs. Brown said the item was brought back to the Board. There were four modulars at Heron Heights and three at Park Trails on July 2015. Five bids were received on that particular project. The committee met through the QSEC process, where both principals were present, as well as a representative from the City of Parkland. The top candidate was recommended; however, because the price and terms could not be met with the candidate, it will go back to QSEC to re-score the remaining bids for that particular work.

Mrs. Freedman asked what the difficulty was in not being able to secure the first group of individuals.

Jeff Moquin, Chief of Staff, responded that they were still in the cone of silence and suggested keeping the discussion generic.

Mrs. Good asked if there was any prohibition for the Board to receive emails from a QSEC member during the cone of silence about what transpired.

Mr. Carland said the cone of silence governs the behavior of the proposers and sets restrictions on their communications, so that is the intended control.

Mrs. Good asked if there was a cone of silence on a member of the QSEC Committee.

Mr. Carland replied the cone of silence only pertains to the proposers and lobbyists for proposers.

Mrs. Good questioned why they were told there was a cone of silence.

Mr. Moquin stated he spoke as a word of caution because at the juncture where he interjected, the conversation was heading towards specifics of negotiations and dollar amounts. In an abundance of caution, he thought it was best to stick to the subject.

Mrs. Good was concerned because there were other comments about amounts and bids and it was being suggested to the Board to not say anything, even though they may want some things clarified. She will respect the request. Mrs. Good inquired of staff if there would be any protest if the May date was met.

Mrs. Brown responded if there was a bid protest, there could be a problem and the City was made aware of it.

Mrs. Good asked staff how many members were part of QSEC and did everyone attend the meeting.

Ms. Crenshaw replied there were nine (9) voting members and additional non-members from the Audit Committee. She believed everyone except one person attended the meeting, but not all the members voted.

Mrs. Good asked why a member would attend and not vote.

Ms. Crenshaw was not sure what she was allowed to speak on with the cone of silence, but there was one member who disagreed and that is why they did not vote.

Mrs. Good questioned General Counsel if a QSEC member was obligated to vote.

Mr. Carland stated he researched this on behalf of the Superintendent as well, and found there was an Attorney General opinion from 2002 that obligates advisory/committee members to register a vote if they are present, but may abstain if they announce beforehand there is a voting conflict and file the same forms as the Board would do.

Mrs. Good felt that information should be shared with Procurement and the committee memberships, so those members that participate are aware they have an obligation to vote. She was concerned what would happen if a member did not vote. She suggested the legal department share via written correspondence to those serving on a committee the process so members could comply. The committees are in place for a reason and every vote is critical to an outcome of a process. She was a little disturbed by what had transpired and something should be done to follow-up on this matter.

Mrs. Bartleman voiced her concern that the District may lose the money for these classrooms.

Mrs. Korn suggested if a committee/advisory member chooses not to vote, that they may not longer sit on the committee.

The Chair received input from the audience.

Several Board Members would like to have an attorney sit on QSEC committee.

A vote was taken on the item.

Following the action of CC-1, a Closed Door Session commenced at 12:36 p.m. The Closed Door Session concluded and the School Board Meeting reconvened at 2:33 p.m.

**Adjournment** This meeting was adjourned at 7:06 p.m.

/dvn