



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

### Special Order Request

☐ Yes

☒ No

Time

### Open Agenda

☒ Yes

☐ No

ITEM No.:

FF-3.

MEETING DATE

Oct 6 2015 10:15AM - Regular School Board Meeting

AGENDA ITEM

OPEN ITEMS

CATEGORY

FF. OFFICE OF ACADEMICS

DEPARTMENT

Instruction & Intervention

TITLE:

Recommendation of less than \$50,000. EXPO Convention Contractor, Inc.

### REQUESTED ACTION:

Approve the recommendation to award the above Agreement. Contract Term: October 7, 2015, through October 21, 2015; User Department: Broward Advisors for Continuing Education (BRACE): Award Amount \$5,528.00 initial deposit: Awarded Vendor(s): Expo Convention Contractors, Inc.: M/WBE. Vendor(s): None.

### SUMMARY EXPLANATION AND BACKGROUND:

Expo will provide decorative services for the 2015 BCPS College Fair at Nova Southeastern University, including the setup and cleanup of booths, signs and additional materials, as needed.

This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

### SCHOOL BOARD GOALS:

☒ Goal 1: High Quality Instruction ☐ Goal 2: Continuous Improvement ☐ Goal 3: Effective Communication

### FINANCIAL IMPACT:

There is no financial impact to the School District; therefore, this item does not require a collaboration form from the Capital Budget Department. All costs will be covered by the revenue generated from college and vendor registrations to participate in the fair.

### EXHIBITS: (List)

(1) Executive Summary (2) Signed Expo Convention Contract (3) Services and Equipment Proposal

### BOARD ACTION:

(For Official School Board Records Office Only)

### SOURCE OF ADDITIONAL INFORMATION:

Name: Daniel Gohl

Phone: 754-321-2618

Name: Ralph Aiello

Phone: 754-321-2587

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

### Senior Leader & Title

Daniel Gohl - Chief Academics Officer

Signature

*Daniel F. Gohl*

9/25/2015, 2:25:09 PM

Approved In Open  
Board Meeting On: \_\_\_\_\_

By: \_\_\_\_\_

School Board Chair