



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Special Order Request	
<input type="radio"/> Yes	<input checked="" type="radio"/> No
Time	
Open Agenda	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

ITEM No.:
FF-3.

MEETING DATE	Oct 6 2015 10:15AM - Regular School Board Meeting
AGENDA ITEM	OPEN ITEMS
CATEGORY	FF. OFFICE OF ACADEMICS
DEPARTMENT	Instruction & Intervention

TITLE:
Recommendation of less than \$50,000. EXPO Convention Contractor, Inc.

REQUESTED ACTION:
Approve the recommendation to award the above Agreement. Contract Term: October 7, 2015, through October 21, 2015; User Department: Broward Advisors for Continuing Education (BRACE): Award Amount \$5,528.00 initial deposit: Awarded Vendor(s): Expo Convention Contractors, Inc.: M/WBE. Vendor(s): None.

SUMMARY EXPLANATION AND BACKGROUND:
Expo will provide decorative services for the 2015 BCPS College Fair at Nova Southeastern University, including the setup and cleanup of booths, signs and additional materials, as needed.
This Agreement has been reviewed and approved as to form and legal content by the Office of the General Counsel.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction
 Goal 2: Continuous Improvement
 Goal 3: Effective Communication

FINANCIAL IMPACT:
There is no financial impact to the School District; therefore, this item does not require a collaboration form from the Capital Budget Department. All costs will be covered by the revenue generated from college and vendor registrations to participate in the fair.

EXHIBITS: (List)
(1) Executive Summary (2) Signed Expo Convention Contract (3) Services and Equipment Proposal

BOARD ACTION:

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:	
Name: Daniel Gohl	Phone: 754-321-2618
Name: Ralph Aiello	Phone: 754-321-2587

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Daniel Gohl - Chief Academics Officer

Signature
Daniel F. Gohl
9/25/2015, 2:25:09 PM

Approved In Open Board Meeting On: _____
By: _____
School Board Chair