

School Board Agenda Item CC-6  
October 6, 2015

**Executive Summary**

Proposed Revised Job Description for the Curriculum Supervisor Head Start/Early Head Start Position

Background: This item is being recommended for School Board approval to meet the requirements for the revised job description.

Position Title: Curriculum Supervisor Head Start/Early Head Start

Division/Department: **Chief Academic Officer**

Category: **C**      Range: **\$70,343-\$114,123**      Point Range: **945-1044**

Salary Schedule: **2014-2015 ESMAB Salary Schedule**

Recommended Policy Status: Organizational Chart Job Description - **First** Reading

Rationale: Revisions to the job description for Curriculum Supervisor Head Start/Early Head Start is recommended in order to better source a larger pool of qualified candidates and align the job description with the needs of the department.

Prior to the recommendation to the School Board for approval, the appropriate representatives from the Educational Support & Management Association of Broward (ESMAB) were provided a copy of the job description for review. Additionally, no negative feedback was received prior to submission of this document for approval.

The position is vacant and will follow the standard advertising and selection process.

Cost: There is no additional financial impact to the District.