

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
OFFICE OF THE SUPERINTENDENT

ROBERT W. RUNCIE  
SUPERINTENDENT OF SCHOOLS

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October 2, 2015

TO: School Board Members

FROM: Robert W. Runcie  
Superintendent of Schools



SUBJECT: **Revision to CC-2, Proposed Revised Job Description for the Coordinator, Leadership Development Position, for the October 6, 2015 Regular School Board Meeting**

Attached is a revision for CC-2, Proposed Revised Job Description for the Coordinator, Leadership Development Position, for the October 6, 2015 Regular School Board Meeting.

The attached Executive Summary for Board Item CC-2 reflects a change in the Division/Department from Chief Academic Officer to Chief Talent Development Officer as noted by the strikethrough and underline.

A change was also made on the Agenda Request Form under the Source of Additional Information from Chief Academic Officer, Daniel Gohl, to the designee for the Chief Talent Development Officer, Dr. Ted Toomer.

RWR/EC:dp  
Attachments

c: Senior Leadership Team



REVISED

**AGENDA REQUEST FORM**  
THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Special Order Request

☐ Yes☒ No

Time

Open Agenda

☒ Yes☐ No

ITEM No.:

CC-2.

MEETING DATE

Oct 6 2015 10:15AM - Regular School Board Meeting

AGENDA ITEM

OPEN ITEMS

CATEGORY

CC. BOARD POLICIES

DEPARTMENT

Compensation (Human Resources)

TITLE:

Proposed Revised Job Description for the Coordinator Leadership Development Position

**REQUESTED ACTION:**

Adopt the revised job description for the Coordinator Leadership Development position. This is the final reading. Approval was requested to advertise the position after the first reading.

**SUMMARY EXPLANATION AND BACKGROUND:**

Revisions to the job description for the Coordinator Leadership Development position are recommended in order to better source candidates and to align the job description to the needs of the department. The job description was publicized for rule adoption in compliance with Florida Statutes on Saturday, September 19, 2015. See attached Executive Summary. Copies of all supporting documents are available in the Board Members' Office on the 14th floor of the K.C. Wright Administration Center and available online via the Broward County Public Schools eAgenda at: <http://webappe.browardschools.com/eAgenda/> See attached Executive Summary.

**SCHOOL BOARD GOALS:**☒ Goal 1: High Quality Instruction ☒ Goal 2: Continuous Improvement ☒ Goal 3: Effective Communication**FINANCIAL IMPACT:**

There is no additional financial impact to the District.

**EXHIBITS: (List)**

(1) CC2 Executive Summary (2) CC2 Job Description (3) CC2 Point Factor

**BOARD ACTION:**

(For Official School Board Records Office Only)

**SOURCE OF ADDITIONAL INFORMATION:**

Name: Robert W. Runcie

Phone: 754-321-2600

Name: ~~Daniel Gohl~~ Dr. Ted ToomerPhone: 754-321-2618  
5044**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA****Senior Leader & Title**

Robert W. Runcie - Superintendent

Approved In Open

Board Meeting On: \_\_\_\_\_

Signature

RR

Tuesday, September 29, 2015 9:06:17 AM

By: \_\_\_\_\_

School Board Chair

School Board Agenda Item CC-2  
October 6, 2015

**Executive Summary**

Proposed Revised Job Description for the Coordinator, Leadership Development Position

Background: This item is being recommended for School Board approval to meet the requirements for the revised job description.

Position Title: Coordinator, Leadership Development

Division/Department: **Chief Academic Talent Development Officer**

Category: C      Range: \$70,343-\$114,123      Point Range: 945-1044

Salary Schedule: 2014-2015 ESMAB Salary Schedule

Recommended Policy Status: Organizational Chart Job Description - **Final** Reading

Rationale: After the June 23, 2015 School Board Meeting, the Coordinator, Leadership Development Job Description was approved for the first reading. The position was subsequently advertised and only one of 44 applicants was qualified. In order to attract and recruit qualified candidates, revisions have been made to better align the educational qualifications to the requirements of an Assistant Principal. Staff believes adoption of this item will facilitate the sourcing of qualified candidates.

Prior to the recommendation to the School Board for adoption, the appropriate representatives from the Broward Teachers Union (BTU) and the Educational Support & Management Association of Broward (ESMAB) were provided a copy of the job description for review. Additionally, no negative feedback was received prior to submission of this document for loading.

The position is vacant and will follow the standard advertising and selection process.

Cost: There is no additional financial impact to the District.