

EXECUTIVE SUMMARY

Recommendation of \$500,000 or Greater 15-114C – Program Manager/Cost and Program Controls Services

This request is to approve the recommendation to award RFP 15-114C, Program Manager/Cost and Program Controls Services to Atkins North America, Inc., for a 3-year contract term effective September 17, 2015, through September 16, 2018, for a total award amount not to exceed \$6,456,073.

OBJECTIVE

The role of the Cost and Program Controls Manager (CPCM) is to manage all control systems for all capital projects as proposed as part of the 2014 General Obligation Bond (GOB) referendum. The CPCM, in its management of the District's control systems, acts as the District's representative and actively seeks to identify issues and resolve issues. Where issues cannot be resolved by the CPCM, the CPCM's responsibility as the manager of controls is to provide options to District's Facilities Office for review and direction. Capital projects include those currently proposed within the GOB additional projects identified during the term of the contract, and a variety of planning and assessment services as required by the District to develop and execute an effective capital program.

The Program is planned at over \$900M and is expected to be executed from 2015 through 2019, with some projects' construction and/or close out extending into 2021. The CPCM will be expected to manage the controls systems for the projects that comprise this Program and provide related capital planning services to holistically address the needs of the District's portfolio of facilities.

PROCUREMENT PROCESS

Three (3) firms responded to this RFP 15-114C Program Manager/Cost and Program Controls Services. The firms responding were:

- Atkins North America, Inc.
- Heery International, Inc.
- Skanska USA Building Inc.

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PROCUREMENT PROCESS

The following timeline has been provided to describe the procurement process during the past four (4) months for RFP 15-114C Program Manager/Cost and Program Controls Services:

Timeline	
Date	Procurement Process
April 13, 2015	RFP Advertised on Demand Star
April 14, 2015	Addendum No. 1 Issued
April 15, 2015	RFP Advertised in Miami Herald
April 17, 2015	Non-Mandatory Proposer's Conference
April 22, 2015	Addendum No. 2 Issued
April 22, 2015	Addendum No. 3 Issued
April 28, 2015	Addendum No. 4 Issued
May 15, 2015	Addendum No. 5 Issued
May 11, 2015	Proposals Due – Five (5) Proposals Received
May 14, 2015	Addendum No. 6 Issued
May 17, 2015	Advertisement of 1st Evaluation Committee Meeting – Sun-Sentinel
June 2, 2015	1 st Evaluation Meeting held*
June 8, 2015	Interviews were held with top three firms: Atkins, North America, Inc.; Heery International, Inc.; and Skanska USA Building Inc.
June 9, 2015	Recommendation Tabulation was posted postponing recommendation of award until June 11, 2015
June 11, 2015	Recommendation Tabulation was posted postponing recommendation of award until June 16, 2015
June 16, 2015	Special Meeting for Evaluation Committee held* Skanska ranked highest respondent
June 17, 2015	Skanska issued memo selecting award**
July 5, 2015	Advertisement of Special Meeting to Reconvene Evaluation Committee
July 9, 2015	Special Meeting held to reconvene the Evaluation Committee

* An allegation was made that there was a potential violation of the Sunshine Law during the evaluation process held on June 2, 2015, and June 8, 2015. In an abundance of caution, the committee conducted a special meeting to ensure compliance with the Sunshine Law. With the guidance of our Legal department, a special evaluation meeting was held to ensure all laws were adhered to.

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The special meeting involved staff redoing the entire evaluation process. The meeting was noticed and recorded as required by Sunshine Law, Section 1001.372 and 286.011 of the Florida Statutes. The outcome of the scores for this RFP changed. Skanska ranked the highest respondent.

** Skanska ranked the highest respondent in both RFPs (RFP 15-115C - Owner's Representative Services and RFP 15-114C – Cost and Program Controls Services). Both RFPs indicate the District's intention to create separate roles and responsibilities in the management of the SMART program through the solicitations for Owner's Representative and Cost and Program Controls Services. As such, the District seeks to avoid the actual or perceived conflict of a consultant managing projects while also providing the controls oversight function on those same projects. Therefore, Skanska was given the opportunity to select the services to provide to the District. Skanska selected the Owner's Representative Services award (see Skanska memo dated June 16, 2015). As a result, the Evaluation Committee reconvened and voted to select the next highest ranking vendor, Atkins North America, Inc., for award.

M/WBE PARTICIPATION

Atkins North America, Inc., will provide M/WBE participation during its performance of services under this Agreement by using two (2) M/WBE certified vendors:

- Construction Management Services, Inc. (African American Male) – 40 Percent
- Absolute Civil Engineering Solutions, LLC (Caucasian Female) – 5 Percent

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DOCUMENTS

A copy of the following documents for RFP 15-114C, Program Manager/Cost and Program Controls Services, are available at the Board Members' office on the 14th floor of the K.C. Wright Administration Center and online at:

<http://www.broward.k12.fl.us/supply/agenda/15-114C-Supporting-Documentation.pdf>

Documents	
Title	Date
<p>RFP 15-114C</p> <p>The RFP Document and Addendums 1-6 can be viewed online at: http://www.broward.k12.fl.us/supply/agenda/15-114C-Request-for-Proposal.pdf</p>	
Agenda – Non-Mandatory Proposers' Conference	April 17, 2015
Sign-In Sheet for Proposers Conference	April 17, 2015
Advertisement of Evaluation Committee Meeting	May 17, 2015
Evaluation Committee Meeting Agenda/Roll Call*	June 2, 2015
Sign-In Sheets for Evaluation Committee Meeting	June 2, 2015
Scoring Sheets – Part I	June 2, 2015
Evaluation Committee Meeting Minutes	June 2, 2015
Evaluation Committee Meeting Interview Agenda/Roll Call*	June 8, 2015
Scoring Sheets – Part II	June 8, 2015
Final Scores	June 9, 2015
Skanska Memo of Selection	June 17, 2015
<p>Recommended Vendor Proposal</p> <p>Atkins North America's Proposal can be viewed online at: http://www.broward.k12.fl.us/supply/agenda/15-114C-Proposal-Atkins-North-America-Inc.pdf</p>	

*Audio recordings are available upon request.

The recordings of past Program Manager Evaluation Committee meetings are available online at:
<https://becon223.eduvision.tv/Default.aspx?q=d0F7qPKKlcdZXDwQ3ebIrQ%253d%253d>

NOTE: RFP 15-115C, Program Manager/Owner's Representative Services, was awarded at the Regular School Board Meeting on August 18, 2015, as item EE-5, to Heery International, Inc.