



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Special Order Request

☐ Yes

☒ No

Time

Open Agenda

☒ Yes

☐ No

ITEM No.:

CC-9.

MEETING DATE

Sep 16 2015 10:15AM - Regular School Board Meeting

AGENDA ITEM

OPEN ITEMS

CATEGORY

CC. BOARD POLICIES

DEPARTMENT

Compensation (Human Resources)

TITLE:

Proposed New Job Description for the Process Analyst - Procurement & Warehousing Services Position

REQUESTED ACTION:

Adopt the new job description for the Process Analyst - Procurement & Warehousing Services position. Approval was requested to advertise the position after the first reading. This is the Final Reading.

SUMMARY EXPLANATION AND BACKGROUND:

The job description for the Process Analyst - Procurement & Warehousing Services position is recommended in order to align the job description to the needs of the department. The job description was publicized for rule adoption in compliance with Florida Statutes on Saturday, July 25, 2015. See attached Executive Summary. Copies of all supporting documents are available in the Board Members' Office on the 14th floor of the K.C. Wright Administration Center and are available online via the Broward County Public Schools eAgenda at: <http://webappe.browardschools.com/eAgenda/>. See attached Executive Summary.

SCHOOL BOARD GOALS:

☒ Goal 1: High Quality Instruction ☒ Goal 2: Continuous Improvement ☒ Goal 3: Effective Communication

FINANCIAL IMPACT:

There is no additional financial impact to the District.

EXHIBITS: (List)

(1) Exhibit 1 Executive Summary Process Analyst - Procure 091 (2) Exhibit 2 Process Analyst - Procur & Warehousing Srvs job
(3) Item 3 Process Analyst Point Factor Procurmnt Warehousin

BOARD ACTION:

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Robert W. Runcie

Phone: 754-321-2600

Name: Maurice L. Woods

Phone: 754-321-2610

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Senior Leader & Title

Robert W. Runcie - Superintendent

Approved In Open

Board Meeting On: _____

Signature

RR

Wednesday, August 26, 2015 10:19:17 AM

By: _____

School Board Chair