

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA



JOB DESCRIPTION

POSITION TITLE:	Director, Teacher Development Professional Learning and Growth
CONTRACT YEAR:	Twelve Months
SALARY BAND:	D
BARGAINING UNIT:	ESMAB

PREFERRED QUALIFICATIONS

EDUCATION: An earned doctorate degree from an accredited institution is preferred.

EXPERIENCE: A minimum of five (5) years, within the last ten (10) years, of progressively more responsible leadership experience and/or experience in the field related to the title of the position.

MINIMUM QUALIFICATIONS

EDUCATION: An earned master's degree from an accredited institution is required.

EXPERIENCE: Minimum of five (5) years of experience and/or training in the field related to the title of the position.
A minimum seven (7) years, within the last twelve (12) years, of progressively more responsible leadership experience and/or experience in the field related to the title of the position.

ADDITIONAL QUALIFICATIONS

Certification in school Administration and Supervision or other appropriate degree relevant to Human Resource Development. Bilingual skills preferred. Computer skills as required for the position.

REQUIRED: Hold Florida certification in administration and supervision, educational leadership, school principal or professional school principal. Excellent analytical interpersonal, and evaluation skills. Computer skills as required for the position.

PREFERRED:

Degree majors in education, educational leadership, or related field, school-based Administrative Experience preferred. Bilingual skills preferred.

REPORTS TO:

Chief Talent Development Officer

SUPERVISIONES:

~~Instructional Development Staff, Teacher Induction Program Instructors, Field Service Coordinator, Coalition of Essential school staff and other staff as assigned.~~
This position supervises staff as assigned.

POSITION GOAL:

To provide a continuum of instructional staff development services from pre-service through National Board Certification.

To provide a continuing series of result-driven staff development activities which support Innovation Zone initiatives.

To provide instructional professional learning and teacher development ~~staff development~~ programs to empower teachers to be change agents and active participants in the development of positive school culture and high quality instruction.

ESSENTIAL PERFORMANCE RESPONSIBILITIES

The Director, Teacher Professional Learning and Growth shall: carry out the essential performance responsibilities listed below.

1. Serve as the liaison to higher education positions in the areas of teacher preparation.
~~executive director of the Professional Educators network (PEN).~~
2. Develop, coordinate, monitor, and evaluate the effectiveness of the following programs ~~and~~ to ensure that the quality control of all training is aligned with the appropriate competencies for the following:
 - ~~(a) Teacher Induction Program~~
 - (a) ~~(b)~~ National Board Certification Preparation Program
 - ~~(e) Teacher substitute training program (including Pool Substitutes)~~
 - (b) ~~(d)~~ Field Experience Program for college/university preservice students
 - ~~(e) Teachers as Leaders Orientation Program~~
 - ~~(f) New Teacher Orientation Program~~
 - (c) ~~(g)~~ Broward Guild of Teachers Program
 - ~~(h) University Bridge Project~~
 - ~~(i) Coalition of Essential Schools Program~~
 - (d) ~~(j)~~ Other instructional ~~staff~~ development programs as assigned
3. Provide instructional staff support and activities for Innovation Zones & School Improvement Plans to ensure that District Initiatives are being implemented.
4. Consult with ~~Innovation Zone~~ District and school-based leadership to develop results-driven staff professional learning, development ~~through a cadre of instructional coaches.~~

5. Facilitate a variety of instructional based committees to ensure ~~that the instructional professional learning staff development~~ programs meet the needs as identified. ~~by the committee.~~
6. Oversee budget management, operations and procedures related to Title IIA and other grants.
7. Collaborate with District departments to ensure a cohesive approach in the design and delivery of professional learning to instructional personnel aligned to standards and the instructional practice framework and other activities aligned to the Strategic Plan.
- ~~8.6.~~ Perform and promote all activities in compliance with equal employment and nondiscrimination policies of The School Board of Broward County, Florida.
- ~~9.7.~~ Participate, ~~successfully, in the training programs offered to increase~~ to enhance the individual's skills and proficiency related to job ~~responsibility~~ responsibilities.
- ~~10.8.~~ Review current developments, literature and technical sources of information related to job ~~responsibility~~ responsibilities.
- ~~11.9.~~ Ensure adherence to ~~good~~ safety rules and procedures.
- ~~12.11.~~ Follow federal and state laws, as well as School Board policies.
- ~~13.10.~~ Perform other duties as assigned by the Chief Talent Development Officer or designee.

PHYSICAL REQUIREMENTS:

Light work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the School Board.

FLSA OVERTIME CATEGORY:

The job is exempt/~~not exempt~~ from the overtime provisions of the Fair Labor Standards Act.

EVALUATION:

Performance will be evaluated in accordance with Board Policy.

Board Approved: 4/20/78

Revised: 8/20/79

ER80-12 Approved: 10/2/80

Revised: 12/16/82 &

Adopted: 1/6/86

Item G-7: 11/6/86

Retitled: 4/12/94

Realignment of Department: 3/19/96

Revised 4/21/98 &

Adopted 5/19/98

Department Realigned: 4/7/98, 4/13/99; 5/9/2000

Alignment title Change: 5/01/2001

Title Changes: 3/19/02

Board Adopted: 12/16/03*

Revised: 5/18/06

Title Change: 7/1/06

Reporting Change: 7/1/2014
Board Approved: 08/18/15