

School Board Agenda Item CC-2
September 16, 2015

Executive Summary

Proposed New Job Description for the Chief Fire Official Position

Background: This item is being recommended for School Board adoption to meet requirements for proposed and revised job descriptions.

Position Titles: **Chief Fire Official**

Division/Departments: **Chief Facilities Officer**

Band: **D** **Range:** **\$113,341 - \$185,706** **Point Range:** **1045-1214**

Salary Schedule: **2014-2015 ESMAB Salary Schedule**

Recommended Policy Status: Organizational Chart Job Description - **Final** Reading

Rationale: The job description is being revised in order to assign the District's Chief Fire Official designation. A redrafted revision of the Manager, Emergency Management & Chief Fire Official job description was made, resulting in the creation of a Chief Fire Official position. Additional changes were made to the job description, at the request of the Board, after the first reading.

Prior to recommendation to the School Board for approval, the appropriate representative from the Broward Teachers Union (BTU) and the Educational Support & Management Association of Broward (ESMAB) were notified and provided a copy of the job description associated with the job description for the Manager, Emergency Management & Chief Fire Official. This job description was previously identified as Manager, Safety & Emergency Management. Subsequently, the BTU and ESMAB representatives were provided with a copy of the job description of the Chief Fire Official prior to adoption.

The Chief Fire Official position is vacant.

Cost: There is no additional financial impact to the District.