

School Board Agenda Item CC-7
August 18, 2015

Executive Summary

Proposed Revised Job Description for the Space Planning Analyst Position

Background: This item is being recommended for School Board approval to meet requirements for revised job descriptions.

Position Title: Space Planning Analyst

Division/Department: Chief, Portfolio Officer

Pay Grade: 19 **Range:** \$43,581 - \$62,403 **Point Range:** 625 - 654

Salary Schedule: 2014-2015 BTU-TSP Salary Schedule

Recommended Policy Status: Organizational Chart Job Description - **First** Reading

Rationale: Revisions to the job description for the Space Planning Analyst are recommended in order to better align the job description with the additional responsibilities and updated technology required to perform the duties associated with the position.

Prior to the recommendation to the School Board for approval, a representative from the Broward Teachers Union (BTU) was notified of the revised job description request, and a deadline date was provided for feedback. As of the deadline, no negative feedback has been received.

The position is vacant.

Cost: There is no additional financial impact to the District.