

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA



**JOB DESCRIPTION**

<b>POSITION TITLE:</b>	Director, Teacher Development Professional Learning and Growth
<b>CONTRACT YEAR:</b>	Twelve Months
<b>SALARY BAND:</b>	D
<b>BARGAINING UNIT:</b>	ESMAB

**PREFERRED QUALIFICATIONS**

**EDUCATION:** An earned doctorate degree from an accredited institution is preferred.

**EXPERIENCE:** A minimum of five (5) years, within the last ten (10) years, of progressively more responsible leadership experience and/or experience in the field related to the title of the position.

**MINIMUM QUALIFICATIONS**

**EDUCATION:** An earned master's degree from an accredited institution is required.

**EXPERIENCE:** Minimum of five (5) years of experience and/or training in the field related to the title of the position.  
A minimum seven (7) years, within the last twelve (12) years, of progressively more responsible leadership experience and/or experience in the field related to the title of the position.

**ADDITIONAL QUALIFICATIONS**

~~Certification in school Administration and Supervision or other appropriate degree relevant to Human Resource Development. Bilingual skills preferred. Computer skills as required for the position.~~

**REQUIRED:** Hold Florida certification in administration and supervision, educational leadership, school principal or professional school principal. Excellent analytical interpersonal, and evaluation skills. Computer skills as required for the position.

**PREFERRED:**

Degree majors in education, educational leadership, or related field, school-based Administrative Experience preferred. Bilingual skills preferred.

**REPORTS TO:**

Chief Talent Development Officer

**SUPERVISIONES:**

~~Instructional Development Staff, Teacher Induction Program Instructors, Field Service Coordinator, Coalition of Essential school staff and other staff as assigned.~~  
This position supervises staff as assigned.

**POSITION GOAL:**

To provide a continuum of instructional staff development services from pre-service through National Board Certification.

To provide a continuing series of result-driven staff development activities which support Innovation Zone initiatives.

To provide instructional professional learning and teacher development ~~staff development~~ programs to empower teachers to be change agents and active participants in the development of positive school culture and high quality instruction.

**ESSENTIAL PERFORMANCE RESPONSIBILITIES**

**The Director, Teacher Professional Learning and Growth shall: carry out the essential performance responsibilities listed below.**

1. Serve as the liaison to higher education positions in the areas of teacher preparation.  
~~executive director of the Professional Educators network (PEN).~~
2. Develop, coordinate, monitor, and evaluate the effectiveness of the following programs and to ensure that the quality control of all training is aligned with the appropriate competencies for the following:
  - ~~(a) Teacher Induction Program~~
  - ~~(a) (b) National Board Certification Preparation Program~~
  - ~~(e) Teacher substitute training program (including Pool Substitutes)~~
  - ~~(b) (d) Field Experience Program for college/university preservice students~~
  - ~~(e) Teachers as Leaders Orientation Program~~
  - ~~(f) New Teacher Orientation Program~~
  - ~~(c) (g) Broward Guild of Teachers Program~~
  - ~~(h) University Bridge Project~~
  - ~~(i) Coalition of Essential Schools Program~~
  - ~~(d) (j) Other instructional staff development programs as assigned~~
3. Provide instructional staff support and activities for Innovation Zones & School Improvement Plans to ensure that District Initiatives are being implemented.

4. Consult with ~~Innovation Zone~~ district and school-based leadership to develop results-driven staff professional learning development ~~through a cadre of instructional coaches.~~
5. Facilitate a variety of instructional based committees to ensure ~~that the instructional professional learning staff development~~ programs meet the needs as identified. ~~by the committee.~~
6. Oversee budget management, operations and procedures related to Title IIA and other grants.
7. Collaborate with district departments to ensure a cohesive approach in the design and delivery of professional learning to instructional personnel aligned to standards and the instructional practice framework and other activities aligned to the Strategic Plan.
- ~~8.6.~~ Perform and promote all activities in compliance with equal employment and nondiscrimination policies of The School Board of Broward County, Florida.
- ~~9.7.~~ Participate, ~~successfully, in the training programs offered to increase~~ to enhance the individual's skills and proficiency related to job ~~responsibility~~ responsibilities.
- ~~10.8.~~ Review current developments, literature and technical sources of information related to job ~~responsibility~~ responsibilities.
- ~~11.9.~~ Ensure adherence to ~~good~~ safety rules and procedures.
- ~~12.11.~~ Follow federal and state laws, as well as School Board policies.
- ~~13.10.~~ Perform other duties as assigned by the Chief Talent Development Officer or designee.

#### **PHYSICAL REQUIREMENTS:**

Light work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

#### **TERMS OF EMPLOYMENT:**

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the School Board.

#### **FLSA OVERTIME CATEGORY:**

The job is exempt/not exempt from the overtime provisions of the Fair Labor Standards Act.

#### **EVALUATION:**

Performance will be evaluated in accordance with Board Policy.

Board Approved: 4/20/78

Revised: 8/20/79

ER80-12 Approved: 10/2/80

Revised: 12/16/82 &

Adopted: 1/6/86

Item G-7: 11/6/86

Retitled: 4/12/94

Realignment of Department: 3/19/96

Revised 4/21/98 &

Adopted 5/19/98

Department Realigned: 4/7/98, 4/13/99; 5/9/2000

Alignment title Change: 5/01/2001

Title Changes: 3/19/02

Board Adopted: 12/16/03\*

Revised: 5/18/06

Title Change: 7/1/06

Reporting Change: 7/1/2014