

School Board Agenda Item CC-3

August 18, 2015

Executive Summary

Proposed Revised Job Description for the Chief Human Resources Officer Position

Background: This item is being recommended for School Board approval to meet requirements for revised job descriptions.

Position Title: Chief, Human Resources Officer

Division/Department: Chief, Human Resources Officer

Category: ES Range: \$113,341 - \$185,706 Point Range: 1340 and above

Salary Schedule: 2014-2015 ESMAB Salary Schedule

Recommended Policy Status: Organizational Chart Job Description - **First** Reading

Rationale: Revisions to the job description for the Chief Human Resources Officer are proposed in order to properly align the position with the duties associated with the position. Based upon the revised compensable factors associated with the position, the job description is recommended at the level of Salary Band S.

Prior to the recommendation to the School Board for approval, a representative from the Educational Support & Management Association of Broward (ESMAB) was notified of the revised job description request, and a deadline date was provided for feedback. As of the deadline, no negative feedback has been received.

The position is currently vacant and will be advertised shortly.

Cost: There is no additional financial impact to the District.