

School Board Agenda Item CC-2  
August 18, 2015

**Executive Summary**

Proposed Revised Job Description for the Manager, Emergency Management

**Background:** This item is being recommended for School Board approval to meet requirements for proposed revised job descriptions.

**Position Titles:**           **Manager, Emergency Management**

**Division/Departments:**   **Chief of Staff**

**Band:**   **B**           **Range: \$61,088 - \$100,102**           **Point Range: 845-944**

**Salary Schedule:**   **2014-2015 ESMAB Salary Schedule**

**Recommended Policy Status:**   Organizational Chart Job Description - **First** Reading

**Rationale:** This job description is being revised in order to reassign the District's Chief Fire Official designation, a redrafted revision to the Manager, Emergency Management & Chief Fire Official job description was made resulting in the creation of a revised Manager, Emergency Management job description.

The Manager, Emergency Management position is filled and will not require staffing changes.

**Cost:** There is no additional financial impact to the District.