

Innovations for Learning

PROFESSIONAL DEVELOPMENT AND TRAINING

SESSION DESCRIPTIONS

Leaders' Workshop: This two hour session for administrators and building curriculum leaders features implementation planning, design, and hands-on time with TeacherMate. This session also covers Instructional Leaders' impact on success of implementations, accessing and reviewing reports and data, setting program use expectations, and defining roles and responsibilities.

Technology Coordinators Workshop

This one-hour session is designed for the district and building level technology support staff. This session will cover upkeep and troubleshooting techniques, and will establish roles and responsibilities for the technology portion of the implementation.

Reading Coaches Training

This three-hour session is targeted to provide the district-based coaches with an in-depth understanding of the TeacherMate programs, building internal district capacity to support an on-going implementation. Coaches will receive tools to help monitor and support the implementation and interpret program data.

TeacherMate Initial Implementation Training

These group sessions are designed to prepare and motivate teachers to implement the TeacherMate System with confidence and ease. The training days includes discussion of literacy strategies and best practices, hands-on practice and experience with the tools, integration of the program into classroom day, alignment with school/district curriculum, common core standards and with classroom materials, discussion of scheduling, implementation goal setting, and selecting/modeling of class activities.

ATTACHMENT B

Onsite Support Sessions

These sessions are highly customized-providing the teachers with individualized support and tools. Most K-1 classes will be visited monthly; classrooms needing additional support may be visited on a more frequent basis. Each session will include a brief administrator meeting to discuss observations and challenges. IFL agrees to provide professional development to all classroom teachers and instructional staff supporting implementation of TeacherMate and Tutor Mate.

Sessions can include:

- Grade level meetings: IFL staff will meet with grade-level teams and discuss getting started with TeacherMate System and IFL tutoring, classroom management best practices, differentiating activities for student needs.
- In-Class coaching and modeling: IFL staff will meet with teachers individually to model lessons, provide feedback and assist in instructional planning. Customized, individualized attention for each teacher in the context of the classroom ensures the effectiveness of each implementation. In-Class coaching devotes a high focus of time spent on implementing the TeacherMate Reading Triad in grades K and 1⁵¹.
- Differentiating Instruction using TeacherMate System: IFL staff will work directly with the classroom teacher (with a focus on K-1 classes), looking at classroom data, student achievement and strengths and weaknesses, collaborating with the teacher to make recommendations for effective differentiation.
- Reviewing and incorporating student assessment data into the TeacherMate system.
- Observation and collaboration and analysis: IFL staff will observe literacy instructional time and provide feedback, coaching, and recommendations for improvement.
- Individualized support: These sessions are provided as needed for additional support for teachers.

Leader's Project Review Sessions/End of Year Wrap-up: These sessions are designed to provide the District and Building leaders a line of sight into the program and implementation. During these sessions, there will be a discussion on challenges, successes, and data review.

Proposed Training Schedule

Participants	Session	When	Format	Duration
All Staff	IFL Orientation	Fall 2015	Webinar	45 minutes
Administrators	Leaders' Workshop	Fall 2015	On-site	2 hours
Reading Coaches and District Staff	Quarterly Workshops	August, November, February, May	On-site	3 hours each
New K-1 Teachers	Initial implementation training	Fall 2015	On-Site	2 days
Returning K-1 Teachers	New Capability and Refresher	Fall 2015	On-Site	1 day
K-1 Teachers	On-site TA Support	September 2014 – May 2015	On-Site	Based upon assignment
District Literacy Team	Implementation Status Updates	BOY, MOY and EOY	On-Site	3 hours
District Leadership	Executive Briefing	Fall 2015	On-Site	2 hours