

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
OFFICE OF THE SUPERINTENDENT

ROBERT W. RUNCIE
SUPERINTENDENT OF SCHOOLS

Telephone: (754) 321-2600

Facsimile: (754) 321-2701

July 27, 2015

TO: School Board Members

FROM: Maurice L. Woods *M.W.*
Chief Strategy & Operations Officer

VIA: Robert W. Runcie
Superintendent of Schools *RWR*

SUBJECT: E-3, TERMINATION OF BID 15-104B, HAND SANITIZER FOAM WITH DISPENSER AND STAND, FOR THE JULY 28, 2015, REGULAR SCHOOL BOARD MEETING

Attached is a revision for agenda item E-3, Termination of Bid 15-104B, Hand Sanitizer Foam with Dispenser and Stand, for the July 28, 2015, Regular School Board Meeting.

Revisions were made to the Agenda Request Form (Summary Explanation and Background, first paragraph, last sentence from "was presented as a Post Approval (7-20-2015)," to "will be presented as a Post Approval at the July 28, 2015, School Board meeting" and in the Exhibits (remove "Approved Post Approval Memo 7-20-2015" and replace the Vendor Termination Letter).

RWR/MLW/RC:ol
Attachment

cc: Senior Leadership Team
Noemi Gutierrez, Supervisor, Official School Board Records



REVISED

AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Special Order Request

☐ Yes ☒ No

Time

Open Agenda

☐ Yes ☒ No

ITEM No.:

E-3.

MEETING DATE

Jul 28 2015 10:15AM - Regular School Board Meeting

AGENDA ITEM

CONSENT ITEMS

CATEGORY

E. OFFICE OF STRATEGY & OPERATIONS

DEPARTMENT

Procurement & Warehousing Services

TITLE:

Termination of Bid - 15-104B - Hand Sanitizer Foam with Dispenser and Stand

REQUESTED ACTION:

Approve the termination of Bid 15-104B - Hand Sanitizer Foam with Dispenser and Stand. Bid Term: March 18, 2015, through June 30, 2018, 3 Years, 3 Months; User Department: Various Locations; Award Amount: \$50,000; Awarded Vendor(s): Dade Paper and Bag Co.; M/WBE Vendor(s): None

SUMMARY EXPLANATION AND BACKGROUND:

This agenda item requests approval to terminate the bid with Dade Paper and Bag Company. Dade Paper and Bag Co. indicated that they had made an error in pricing and could not complete the work. Pursuant to Section 3, General Conditions 57, of 15-104B, Hand Sanitizer Foam with Dispenser and Stand, "This contract award may be terminated with or without cause by SBBC during the term hereof upon thirty (30) days written notice to the other parties of its desire to terminate this Bid." The recommendation to award the new Bid 16-026B, Hand Sanitizer Foam with Dispenser and Stand, was presented as a Post Approval (7-20-2015) will be presented as a Post Approval at the July 28, 2015, School Board meeting."

See Supporting Docs for continuation of Summary Explanation and Background.

A copy of the bid documents are available online at: <http://www.broward.k12.fl.us/supply/agenda/15-104B-Hand-Sanitizer.pdf>

SCHOOL BOARD GOALS:

☐ Goal 1: High Quality Instruction ☒ Goal 2: Continuous Improvement ☐ Goal 3: Effective Communication

FINANCIAL IMPACT:

There is no financial impact to the District.

EXHIBITS: (List)

(1) Continuation of Summary Explanation and Background (2) ~~Approved Post Approval Memo 7-20-2015 (DELETED)~~ (3) Approved Post Approval Memo 3-11-2015 (4) Recommendation Tabulation P-3-17-2015 (5) Vendor Termination Letter (6) Financial Analysis Worksheet

BOARD ACTION:

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Ruby Crenshaw

Phone: 754-321-0501

Name:

Phone:

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Maurice Woods

Monday, July 27, 2015 6:41:26 PM

Approved In Open
Board Meeting On: _____

By: _____

School Board Chair

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

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PROCUREMENT & WAREHOUSING SERVICES
RUBY CRENSHAW, CPPO, DIRECTOR
www.browardschools.com

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ROBERT W. RUNCIE
Superintendent of Schools

July 27, 2015

Ms. Debbie Insuasti
Dade Paper & Bag Co.
9601 NW 112th Avenue
Miami, FL 33178

Phone: 800-226-3233
Fax: 305-883-9363
Email: dinsuasti@dadepaper.com

RE: Termination Letter for ITB No. 15-104B – Hand Sanitizer Foam with Dispenser and Stand

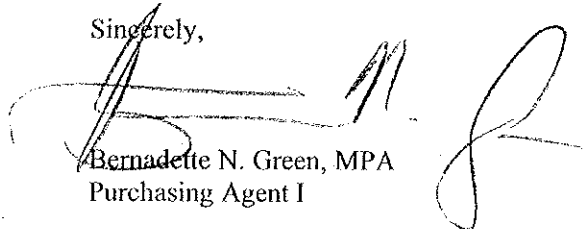
Dear Ms. Insuasti:

In accordance with General Condition 57, Termination of ITB 15-104B states, "This contract award may be terminated with or without cause by SBBC during the term hereof upon thirty (30) days written notice to the other parties of its desire to terminate this Bid."

This letter is to notify your company of the thirty (30) days written notice to terminate this contract. The recommendation to terminate this contract will be placed on the July 28, 2015, School Board meeting. The termination date will be effective on August 28, 2015.

If you have any questions or require additional information, please contact my office or via e-mail at Bernadette.Green@browardschools.com.

Sincerely,


Bernadette N. Green, MPA
Purchasing Agent I