

School Board Agenda Item CC-4
July 28, 2015

Executive Summary

Revised Job Description for the Assistant Principal Position

Background: This item is being recommended for School Board adoption to meet requirements for revised job descriptions.

Position Title: Assistant Principal

Division/Department: Chief, School Performance & Accountability Officer

Categories: A,B **Range:** \$76,506 - \$96,564 **Point Range:** N/A

Salary Schedule: 2014-2015 BPAA (SBA) Salary Schedule

Recommended Policy Status: Organizational Chart Job Description - **Final** Reading

Rationale: This job description is being revised in order to align the qualifications for the Assistant Principal position to the recently revised Policy 4002.14, *Selection and Appointment of School-Based Administrators*. The job description acknowledges instructional, organizational, professional and ethical leadership, while reducing the number of essential performance responsibilities from 106 to 37. Additionally, the revision to the job description corrects references to outdated evaluations and quality initiatives while highlighting community involvement and responsiveness factors associated with the role.

The positions are substantially filled and will not require excessive staffing changes.

Cost: There is no additional financial impact to the District.