



**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
1700 Southwest 14<sup>th</sup> Court • FORT LAUDERDALE, FLORIDA 33312 • TEL 954-768-8643 • FAX 954-765-6079

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Facilities & Construction Management*

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March 6, 2003

Ellis Kowen  
Decon Environmental & Engineering, Inc.  
2659 NW 31<sup>st</sup> Avenue  
Fort Lauderdale, Florida 33311

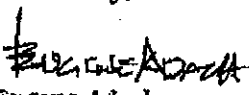
**Subject: Tedder Elementary School  
Design/Build Classroom Building**

Dear Mr. Kowen,

It has been three weeks since our initial conversation of February 13, 2003 in which I informed you of the School Board's intention of canceling the Classroom Building project. If you recall I informed you the needs of Tedder Elementary School have changed in the two years since the contract was signed and that it is now necessary for the School Board to proceed with a different project to meet the needs of the school, of which regrettably the Classroom Building Project will not be a part of.

You suggested during our initial conversation on this topic that your company has incurred costs in the design phase of the project, and that you would summarize the costs and furnish me with the information. As of this date I have not received a summary of the costs you referenced. Please forward a summary of the noted costs as soon as possible. I look forward to receiving the summary within the next ten (10) calendar days, after which I will take unilateral action to cancel the contract at no additional cost to the Owner.

Your earliest attention to this matter would be greatly appreciated.

Yours truly,  
  
Eugene Adach  
Project Manager II

EA:yr

cc: Derrick J. Ragland, Executive Director, Facilities Project Management  
Shelley Meloni, Senior Project Manager, Facilities Project Management  
Denis Herrmann, Coordinator, Contracts, Compliance & Contracts  
Project file