

EXECUTIVE SUMMARY

Bid Recommendation of \$500,000 or Greater 15-064B – Employee Uniforms and School Apparel (Catalog)

The Food and Nutrition Services department has identified the need to provide uniform shirts to food service staff members working at all school locations. Providing employees with a uniform shirt to wear in the workplace will present a professional appearance. Employees wearing the uniform shirt will allow the students and the entire school community to identify them as a Food and Nutrition Services staff member. The goal is to unify the 1,400 staff members representing the Food and Nutrition Services department at all locations throughout the District; 238 sites are operated by the department.

Each employee would receive uniforms as follows:

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| Years 1-3 | Four (4) uniform shirts per employee at an estimated cost of \$20 per shirt for \$112,000 each year (total cost of \$336,000). |
| Years 2-3 | Five (5) uniform per employee pants at an estimated cost of \$20 per pair for \$140,000 each year (total cost of \$280,000). |

Employees are to wear a uniform shirt from Monday through Thursday. Each Friday has been reserved for employees to wear their respective school spirit shirt; individually purchased by each employee.

The expense to provide each staff member with a uniform, consisting of four (4) shirts for three (3) years and five (5) pants for two (2) years, would be \$616,000 over the three (3) year period.

The \$34,000 in remaining funds would be available for the District's staff to purchase against this Bid, for student activities and clubs.