

## **AGENDA REQUEST FORM**

JNTY, FLORIDA

	E SCHOOL BOARD OF BROWARD COUNTY, FLORI
MEETING DATE	Apr 21 2015 10:15AM - Regular School Board Meeting
AGENDA ITEM	

Special	Order	Requ	est
O Yes		(1)	No

Time

ITEM No.:

TITLE:

CC-4.

CATEGORY CC. BOARD POLICIES

**DEPARTMENT** Compensation (Human Resources)

Open Agenda

Yes ( ) No

Revised Job Description for the Curriculum Supervisor, Career, Technical, Adult, Community Education Position

#### **REQUESTED ACTION:**

Approve the revised job description for the Curriculum Supervisor, Career, Technical, Adult, Community Education Position. This is the first reading.

### SUMMARY EXPLANATION AND BACKGROUND:

This job description is being revised in an effort to secure a pool of applicants that may qualify for this position, and to add leadership experience in strategic development. The revisions include the addition of an educational leadership certificate and additional experience. With the addition, there will be more flexibility to source applicants who possess managerial skills that will assist the District in supporting school programming. Talent possessing these capabilities will facilitate strategic development of curriculum to enhance student achievement through innovative program development. Any vacant positions in accordance to this job description will follow standard advertising or selection process.

See Supporting Docs for continuation of Summary Explanation and Background.

#### SCHOOL BOARD GOALS:

Goal 1: High Quality Instruction

**Goal 2: Continuous Improvement** 

Goal 3: Effective Communication

#### FINANCIAL IMPACT:

There is no additional financial impact to the District. The revision to the job description does not impact the hourly rate assigned to the positions within the Educational Support & Management Association of Broward, Inc. (ESMAB) Salary Schedule.

#### **EXHIBITS: (List)**

(1) Summary Explanation and Background (2) Exhibit 1- Executive Summary (3) Job Description, E-049 Curriculum Supervisor, Career Tech Adult Community (4) Position Factors

#### **BOARD ACTION:**

# APPROVED

(For Official School Board Records Office Only)

#### SOURCE OF ADDITIONAL INFORMATION:

Name: Enid Valdez Phone: 754-321-8401

Name: Robert W. Runcie Phone: 754-321-2600

#### THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA Senior Leader & Title

Robert W. Runcie - Superintendent

Approved In Open Board Meeting On: APR 21 2015

Signature

Robert W. Runcie

Thursday, April 09, 2015 12:43:42 PM

Ву:

School Board Chair

Electronic Signature Form #4189 Revis Revised 12/12 RWR, MA/:cl