



ADDED ITEM

AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

Special Order Request☐ Yes☒ No**Time****Open Agenda**☒ Yes☐ No

ITEM No.:

CC-5.

MEETING DATE

Dec 9 2014 10:15AM - Regular School Board Meeting

AGENDA ITEM

OPEN ITEMS

CATEGORY

CC. BOARD POLICIES

DEPARTMENT

Chief Human Resource Officer

TITLE:

Revised Job Descriptions for the Coordinator, Facility Planning & Educational Programming, Property Coordinator; and Real Estate Analyst Positions

REQUESTED ACTION:

Approve the revised job descriptions for the Coordinator, Facility Planning & Educational Programming; Property Coordinator; and Real Estate Analyst positions. This is the **first** reading.

SUMMARY EXPLANATION AND BACKGROUND:

The job descriptions for the Coordinator, Facility Planning & Educational Programming; Property Coordinator; and Real Estate Analyst are being revised to update the required qualifications and performance responsibilities of the positions.

The job descriptions were advertised on Tuesday, November 25, 2014.

Revision of the job descriptions does not impact the pay grade of the positions. The positions are filled and will not require staffing. See attached Executive Summary.

Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K. C. Wright Administration Center and available online via the Broward County Public Schools eAgenda at: [http:// webappe.browardschools.com/eAgenda](http://webappe.browardschools.com/eAgenda).

SCHOOL BOARD GOALS:

☐ Goal 1: High Quality Instruction ☒ Goal 2: Continuous Improvement ☒ Goal 3: Effective Communication

FINANCIAL IMPACT:

There is no financial impact to the District.

EXHIBITS: (List)

- (1) Exhibit 1- Executive Summary
- (2) Exhibit 2- Job Descriptions

BOARD ACTION:

(For Official School Board Records Office Only)

SOURCE OF ADDITIONAL INFORMATION:

Name: Leslie Brown

Phone: 754-321-2600

Name: Amanda Bailey

Phone: 754-321-1840

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
Senior Leader & Title

Amanda Bailey - Chief Human Resources Officer

Approved In Open

Board Meeting On: _____

Signature

Amanda Bailey

Tuesday, December 02, 2014 1:18:51 PM

By: _____

School Board Chair